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# How to View Your Bill on POUNCE

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AUGUSTA UNIVERSITY

Division of Enrollment  
and Student Affairs

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Financial Aid

# Step 1: Login to your POUNCE account at [pounce.augusta.edu](http://pounce.augusta.edu).



EXIT

## User Login

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Students: Please enter your Username and your Password. When finished, select Login.

To protect your privacy, please Exit and close your browser when you are finished.

Username:

Password:

Login

RELEASE: 8.8.2.1

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## Main Menu

Welcome,  to Pounce! Last web access on Feb 14, 2018 at 04:04 pm

If you are a financial aid recipient, please check the status of your account. If selected for verification, you must submit all required documentation to the Office of Student Financial Aid as soon as possible to avoid additional delay in receiving your award letter. When awards are posted, remember that you must "ACCEPT" or "DECLINE" your loans and complete Entrance Counseling, Financial Awareness, and a Master Promissory Note as applicable.

**Attention Students: During Add/Drop If you change your registration you must complete payment the same day.**

For any login issues, contact the ITS Help Line at 706-721-4000. You may also visit the help desks at any campus in person. The help desk is open 24 hours via the telephone number listed here. There is a portal located here: [HELPDESK](#) for assistance.

### [Personal Information](#)

Update addresses, contact information or marital status; review name or social security number change information; Customize your directory profile.

### [Student](#)

Register, View your academic records.

### [Financial Aid](#)

Apply for Financial Aid, review status and loans.

### [Pay Your Bill/Student Account/Refund/Deposits/1098-T: Note-You must use IE for 1098T](#)

Click here to pay acceptance deposits, housing deposits, pay your student bill, view your student account, and set up your eRefund deposit information. You may also view your 1098-T here. Use Internet Explorer for 1098T viewing.

### [Parking Registration & Permit Payment](#)

Choose a permit and pay for your permit here each semester.

### [View Your Accepted Promissory Note](#)

### [Transfer Articulation](#)

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**Step 2: Click on Pay Your Bill/Student Account/Refund/Deposits/1098-T.**

## Step 3: Click on Student Account Center.

Connect to Student Account Center

Setup Payment Plan

### Students:

Please make sure your banking information and address information are up to date. Information that is not updated will affect your refunds.

Make sure you have a **local address** in POUNCE.

 **ATTENTION: 1098-T IRS SUPPLEMENTAL TAX FORMS WILL BE AVAILABLE IN POUNCE IN THE BILLING CENTER ON 1/31/2018. PLEASE EMAIL ANY QUESTIONS TO BUSINESS\_OFFICE@AUGUSTA.EDU; THERE IS ALSO A FAQ REGARDING 1098-T QUESTIONS ON THE BUSINESS OFFICE WEB PAGE: <http://www.augusta.edu/finance/controller/businessoffice/>**

**Attention: Students with Balance Holds:** Check payments will be on hold after payment is made until the check clears our bank, up to 5 business days for online checks, up to 10 business days for in line paper checks.

Students who do not plan to attend any or all registered courses must drop the courses in POUNCE by the end of the published add/drop period and must notify the Registrar's Office. Students who fail to do so will be responsible for all tuition and fees associated with their registration.

### Important Dates Below

#### All Students

**January 3: Registration Closes**

**January 3: Payment Deadline**

**January 4-10: Add/Drop**

**January 11-17: Attendance Verification**

**January 22: Refunds**

**Please Note: Drops will occur at the close of the payment deadline and each day of add/drop for unpaid accounts, also drops will follow attendance verification for non-attendance. Balances must be paid in full prior to the start of classes.**

**If you need assistance with using this portal, please contact the Business Office at 706-737-1767 or email us at [business\\_office@augusta.edu](mailto:business_office@augusta.edu).**

**If you need help in person, we are located in Payne Hall.**

## Step 4: Click on View Activity to see your Bill.

 AUGUSTA UNIVERSITY

Logged in as ██████████ Logout 

 My Account Make Payment Deposits Refunds Help

### Announcement

**Attention: Students with Balance Holds:** Payments made by check will be on hold after payment is made until the check clears our bank, up to 5 business days for online checks, up to 10 business days for in line paper checks.

**All Students**  
Registration for spring 2018 opens 10/23/17.  
January 3: Registration Closes  
**January 3: Payment Deadline**  
January 4-10: Add/Drop  
January 11-17: Attendance Verification  
January 22: Refunds  
**January 31: 1098-T IRS Supplemental Tax Forms in POUNCE**

Students who do not plan to attend any or all registered courses must drop the courses in POUNCE by the end of the published add/drop period. Students who fail to do so will be responsible for all tuition and fees associated with their registration.

### Student Account

██████████

Balance \$0.00

 [View Activity](#) [Make Payment](#)

### Statements

Your latest eBill Statement [View](#)

██████████

Your latest 1098-T Tax statement  
2017 1098-T Statement [View](#)

### My Profile Setup

-  Authorized Users
-  Payment Profile
-  Electronic Refunds
-  Auto Bill Pay
-  Notifications

### Term Balances

**Step 5:** Click on applicable term to see your **Bill**.

\*\*\* If your bill has a **Negative balance**, students will receive a refund. See How to Setup Up E-Refund if you want to receive your refund electronically.

\*\*\* If your bill has a **Positive Balance**, students will have to the remaining balance.

\*\*\* If your bill has a **Zero Balance**, students will have no remaining balance or refund.



Student Payments - Spring 2018

Description	Date	Amount ( \$ )
Federal Pell Grant	1/19/18	-\$1,676.00
Tuition		\$6,517.80
Special Institution Fee		\$355.00
Activity Fee		\$47.00
Athletic Fee		\$175.00
Student Health Fee		\$130.00
Transportation Fee		\$50.00
Wellness Center		\$40.00
Tuition Waiver/Exemption		-\$4,841.80
Fee Waiver/Exemption		-\$940.00
Technology Fee		\$100.00
Student Center-Facility Fee		\$43.00
<b>Term Balance:</b>		<b>\$0.00</b>
<b>Term Balance Including Estimated Aid:</b>		<b>\$0.00</b>

\*\*\*If any of your requirements are not satisfied after a few days, please

**Contact Us**

**Office of Student Financial Aid**

Summerville Campus – Fanning Hall

Phone: 706-737-1524

[www.augusta.edu/finaid](http://www.augusta.edu/finaid)

[osfa@augusta.edu](mailto:osfa@augusta.edu)