AUGUSTA UNIVERSITY AND AU HEALTH EMPLOYEE ADVISORY COUNCIL
TEAMWORK AWARD NOMINATION GUIDELINES

The Teamwork Award recognizes high performing teams who model open communication, trust, cooperation, and respect for differences by building effective and collaborative relationships to accomplish organizational goals. Teams nominated for this award demonstrate a commitment to Augusta University, adhere to the organizational principles of teamwork and work effectively together to accomplish a task or meet a goal.

I. **GENERAL CRITERIA:**
    a. Team members must be employees of Augusta University or AU Health.
    b. Nominations submitted for the Teamwork Award will be submitted to an executive leader (VP or Dean) for review and approval.
    c. Teamwork contributions demonstrate a significant impact to the achievement of departmental or organizational goals.

II. **NOMINATION PROCESS:**
    As you develop the description, you may wish to consider the following questions:
    a. How does this team model excellence and outstanding performance?
    b. How have the contributions of this team made a significant impact on department or organizational goals?
    c. What has this team done to build effective collaborative relationships across different groups and/or departments to define and solve problems?
    d. What distinguishes the performance of this team from other teams in the organization in regards to their achievements?
    e. How have team members demonstrated the principles of teamwork?
    f. What has the team done to create an environment that models communications, trust, cooperation and respect for differences?
    g. How has this team promoted a positive image for Augusta University and/or AU Health?
    h. How have the contributions of this team made a significant impact to Augusta University and/or AU Health?

III. **SUPPORTING DOCUMENTATION:**
    All supporting documentation can be attached to nomination, some examples are as follows:
    a. Examples of the team's significant accomplishments and success measures to achieve a goal important for the organization.
    b. Examples of efforts by the team to collaborate with others and develop partnerships to seek input and involvement from those impacted by decisions.
    c. Examples of initiative, resourcefulness and leadership.
    d. Letters of support/endorsement (optional).