

Proposal Section	SCORE					
	Absent 0	Poor 1	Needs Improvement 2	Average 3	Good 4	Excellent 5
Clarity of Project Description for an interdisciplinary audience	Description of research is missing or lacks sufficient content to evaluate.	Research description is vague or overly technical, making it difficult for an interdisciplinary audience to understand the focus or purpose.	Research description is present and partially understandable, but lacks clarity, organization, or necessary background for an interdisciplinary audience.	Research is generally understandable to an interdisciplinary audience. Needs more detail, context, or clearer explanation to fully convey the project's purpose and relevance.	Research is clearly described in accessible language. The purpose, methods, and significance are well conveyed to a non-specialist audience.	Research is communicated with outstanding clarity and precision. It is highly accessible to an interdisciplinary audience.
Significance of the contribution of the scholarship to the discipline, field, student education, university research goals	Proposal lacks any explanation of how the project contributes to research or scholarship. Academic justification for work is missing or entirely unrelated to the scholarly goals of the project.	Contribution to the field is negligible or unclear. Proposal acknowledges scholarly contribution, but the impact is questionable or poorly justified.	Proposal acknowledges scholarly contribution, but the impact is limited. An attempt is made to justify the work academically (e.g., data collection or presentation), but rationale is incomplete or unclear.	Clear relevance to the discipline or field. Travel or project work is reasonably justified. Contribution to the field is stated, but impact is modest or underdeveloped.	Project makes a meaningful contribution to the field and aligns with the university's research mission. Justification for work or travel is well-reasoned and clearly supports high-level scholarly dissemination.	Project demonstrates exceptional value to the discipline and strongly supports educational and research goals of the institution. Travel or work is essential and clearly supports high-level scholarly dissemination.

What I have learned from this experience STUDENT TRAVEL ONLY	Proposal is missing discussion of hard or soft skills or knowledge gained via research. Extremely poor reflection or writing.	How research has helped student to gain hard or soft skills or knowledge is brief, incomplete, or poorly thought out. Poor writing.	How research has helped student to gain hard or soft skills or knowledge is made clear. Answer lacks some detail or examples.	How research has helped student to gain hard or soft skills or knowledge is very clearly described and includes satisfactory detail or examples.	Hard and /or soft skills or knowledge gained through research is very clearly articulated with detail and examples. Professionally written answer.	Excellent description of what the student has gained through the research experience in content, hard and soft skills. Strong, professionally written answer.
Mentoring Philosophy FACULTY ONLY	Mentoring philosophy is absent. No description of mentor responsibilities or student involvement is provided.	Mentor roles are described briefly or vaguely. Lacks clear strategies for student learning or development. No evidence of thoughtful engagement in the mentoring process.	Student engagement in scholarly or discovery processes is stated. Mentor responsibilities are identified, but depth of mentorship and opportunities for student growth are limited or unclear.	Students are clearly integrated into scholarly work. Mentor responsibilities are thoughtful and support both intellectual and professional growth. Demonstrates an intentional mentoring approach.	Clear and compelling approach that fosters student learning, independence, and professional development. Designed for mutual benefit between mentor and student, with reflective and purposeful roles.	Exceptional depth and intentionality. Strong evidence of mutual benefit and student transformation. Includes vertical or multi-level mentoring. Promotes leadership, collaboration, and long-term growth.
Budget & Budget Justification	Budget and justification are entirely missing. No information is available for review.	Budget is incomplete, poorly organized, or shows inefficient or unjustified use of funds. Major categories are missing or unsupported.	Budget justification is attempted but lacks sufficient detail or rationale. Some requests may appear unreasonable or poorly aligned with project goals.	Budget is present and generally reasonable, but may benefit from clearer explanations or additional detail. Justification may be vague in some areas.	Budget is clear, complete, and the requested amount is reasonable for the scope of the project. Demonstrates an effort to use funds efficiently.	Budget is fully itemized, well-justified, and clearly aligned with project needs. Maximizes efficient use of funds with strong rationale for each item. Transparent, strategic use of resources is evident.

Please rate the Overall Quality of the application	Application is incomplete, or wholly inappropriate. It fails to follow the required format and lacks coherence.	Application is partially complete and/or contains significant errors in grammar, spelling, or formatting. Does not follow the requested format. Research is vague, underdeveloped, or of questionable scholarly value. Shows minimal benefit to faculty or students.	Application follows basic guidelines. It attempts to justify travel or project relevance but is not written for an interdisciplinary audience, is underdeveloped, or narrow in scope.	Application is complete, organized, and mostly written with an interdisciplinary audience in mind. Justification for activity support is present but could be more clearly or persuasively stated.	Application is well-organized, clearly written for an interdisciplinary audience and complete. Provides a solid justification for how the activity supports student involvement, and/or aligns with the university's academic and research missions.	Application is highly polished and clearly tailored to an interdisciplinary audience. The application demonstrates strong alignment with scholarly goals, student impact, and institutional mission. Shows clear purpose, vision, and execution.
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