

# Augusta University

## Policy Library

### University Alcohol Policy

**Policy Owner: Dean, Student Life**

#### **POLICY STATEMENT**

The service of alcohol at Augusta University events, programs sponsored by the university, or its direct support organizations, will be prohibited unless advance written permission is received from the Executive Vice President for Academic Affairs and Provost. Any person or organization requesting permission to serve alcohol will be required to adhere to this policy in the responsible possession, distribution, and sale of alcoholic beverages at Augusta University events. Students, staff, faculty, vendors, and guests are expected to adhere to the federal, state and local laws,

Board of Regents and university policies, and ethical standards of conduct, including respecting the rights of others. Augusta University (AU) neither encourages nor condemns the legal consumption of alcoholic beverages by those who have reached the legal age of consumption as dictated by Georgia State law. The employees of the university will cooperate fully with law enforcement officials in regard to the illegal use of alcohol.

The purpose of the University Alcohol Policy is to regulate the service of alcoholic beverages on campus or at university sponsored events in such a way that it upholds local, state and federal laws and helps to create safe and healthy campuses. Augusta University promotes an alcohol free campus environment, but also recognizes that alcoholic beverages may be available at university sponsored events. In addition, the university recognizes that the majority of undergraduate students are below the legal drinking age and that there are serious health risks and behavior problems associated with the use of alcohol in the collegiate environment. Augusta University enforces the prohibitions of the unlawful possession, use, or distribution of illicit drugs and alcohol and distributes this document as a part of the University's compliance with the Drug

Free Schools and Communities Act Amendments of 1989 as articulated in the Drug-Free Schools and Campus Regulations.

#### **AFFECTED STAKEHOLDERS**

*Indicate all entities and persons within the Enterprise that are affected by this policy:*

- Alumni       Faculty       Graduate Students       Health Professional Students  
 Staff       Undergraduate Students       Vendors/Contractors       Visitors  
 Other:

#### **DEFINITIONS**

**Campus:**

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**Office of Compliance and Enterprise Risk Management Use Only**

**Policy No.:** 579

**Policy Sponsor:** Type the title of the Executive Leader of the department.

**Originally Issued:** Not Set

**Last Revision:** 05/02/2016

**Last Review:** 06/09/2017

All university property and facilities under the supervision, regulation or control of Augusta University or any of its direct support organizations with the exception of university owned or affiliated residence halls that must follow policy 4.2.1.

**Athletic Facilities:**

All university owned, leased or operated competition venues, including surrounding property such as parking lots and lawns.

**University sponsored event or program:**

Any event or activity sponsored or supervised by an Augusta University, including university level, division, college, school, or department. Events or activities organized by student organizations fall under policy 4.1.3.

**PROCESS & PROCEDURES**

Any faculty and/or staff group or organization, University department, program, university support organization, affiliated entities or outside organization wishing to serve alcoholic beverages on university property as part of a university sponsored event or program associated with any entity of Augusta University, shall submit a written request to the office of the Executive Vice President of Academic Affairs and Provost seeking permission to serve alcoholic beverages. Student organizations must follow policies 4.1.3 and 4.2.1 in addition to requesting any special permission from the Executive Vice President of Academic Affairs and Provost.

Permission to serve or sell alcohol at a university or university related event shall be denied unless all of the following conditions are met or an exception is provided by the Provost:

The service or sale of alcohol:

- a. Complies with all federal or state laws, local ordinances, Board of Regents policies, University regulations, and foreign country laws (in the case of study abroad programs conducted by Augusta University)
- b. Presents minimal health and safety risks
- c. Does not inhibit the full participation of those who choose not to drink alcohol.
- d. Presents a minimal risk that under-age students will be served an alcoholic beverage
- e. Is held at one of the pre-approved university locations found in Appendix A or has permission from the Provost for another location

**Approved Events Guidelines:**

1. No individual may serve, sell, or otherwise provide alcohol to persons under the legal drinking age, whether they are students or not. Proper procedures must be in place to ensure enforcement and the identification of all individuals being served are of legal drinking age.
2. A university or foundation employee or a licensed and insured third party vendor must serve all alcoholic beverages. Self-service of alcohol is not permitted.
3. Access to the alcoholic beverages must be controlled in a central point(s) of distribution maintained by a licensed vendor or appropriately trained server.
4. A police officer is required to be present during the event and the cost of the police officer will be the responsibility of the organization/department sponsoring the event.

5. The event's organizers and sponsors will be required to provide proof of insurance as determined by the risk management guidelines.
6. Advertising for the event must not use the service of alcoholic beverages as an inducement to participate in the event and alcoholic beverages may not be offered as a prize or gift.
7. The event's organizers and sponsors must arrange for and ensure the service of food in a reasonable quantity and non-alcoholic beverages during the duration of the event.
8. Only those alcoholic beverages served or sold at the function may be consumed at the function in the appropriately designated area.
9. Service or sale of alcoholic beverages shall be refused to anyone who is noticeably intoxicated and seems to be in danger of over consumption.
10. Anyone intoxicated or exhibiting disorderly behavior will be denied entry to the event or asked to leave at the discretion of event organizers or law enforcement.
11. The event's organizer should make reasonable effort to establish procedures to provide impaired guests accommodations for transportation from the event.
12. Additional restrictive guidelines may be imposed by the sponsoring organization holding the event.
13. Board of Regents' policies restrict purchasing alcohol using state funds, including student activity fee funds.
14. Unreasonable or irresponsible conduct or violation of any regulation or noncompliance with any limitation outlined herein justifies discontinuance of the event, possible university disciplinary action, and subsequent denial of University service and facilities.

**Note:** Residents and their guests may serve alcohol at their non-student university residences without regard to this policy.

## REFERENCES & SUPPORTING DOCUMENTS

The request to serve or sell alcoholic beverages should be submitted to the Office of the Executive Vice President of Academic Affairs and Provost at least two weeks prior to the date of the event. The following forms and related information should be submitted as part of the request.

- Event with Alcohol Planning Checklist
- Facilities Use Form

A general statement about who will be invited or allowed to participate in the event (IE: university faculty and staff, community members, graduate students),

Note: if students or other minors are to attend the event, the requesting organization or individual must outline how they will ensure that no underage students are served nor drinking an alcoholic beverage,

- A list of the types of alcoholic beverages that will be served (IE: wine, beer, mixed drinks, or all of the above),
- A request and justification for the service of alcoholic beverages in an unapproved location, if location is not on the approved list in Appendix A.
- A schedule for the event, and

A list of the event planning committee or individual with contact information  
Appendix A: Pre-approved list of acceptable locations for alcohol service

### **RELATED POLICIES**

This policy is written in conjunction with policies:

- 4.1.3 Drug and Alcohol Policy and
- 4.2.1 Residence Hall Alcohol & Smoking/Tobacco, and is not meant to supersede the requirements of those policies.

Consumption of alcohol in the residence halls or at student events is governed by those policies.

### **APPROVED BY:**

President, Augusta University and CEO, AU Health System    Date: 06/09/2017