

Augusta University

Policy Library

Study Abroad

Policy Owner: Complete College Georgia

POLICY STATEMENT

All study abroad and away programs and participants must follow the procedures set out in the study abroad policies and procedures manual for faculty.

In an effort to centralize Study Abroad and Away policies, procedures, and information as much as possible, and in light of risk assessment and liability issues, it is essential that all Study Abroad programs be developed in tandem with the Study Abroad Office from the earliest planning stages. All Augusta University Study Abroad and Away programs must go through a rigorous multi-level approval process that is outlined in this manual.

AFFECTED STAKEHOLDERS

Indicate all entities and persons within the Enterprise that are affected by this policy:

- Alumni Faculty Graduate Students Health Professional Students
 Staff Undergraduate Students Vendors/Contractors Visitors
 Other:

DEFINITIONS

Intentionally left blank.

PROCESS & PROCEDURES

Policies and procedures for study abroad and away programs are available on the Study Abroad Program webpage at: <http://www.augusta.edu/studyabroad/forfaculty.php>.

REFERENCES & SUPPORTING DOCUMENTS

Study Abroad and Away Proposal form- Proposals are required for both new and existing Study Abroad and Away programs. Recurring programs must go through the evaluation and approval process each year. That form can be found at:

<http://www.augusta.edu/studyabroad/forfaculty.php>

RELATED POLICIES

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APPROVED BY:

President, Augusta University and CEO, AU Health System Date: 05/08/2017

Office of Compliance and Enterprise Risk Management Use Only

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Policy Sponsor: Type the title of the Executive Leader of the department.

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