

Augusta University

Policy Library

Mandatory Student Fee Waiver Policy

Policy Manager: Division for Enrollment and Student Affairs

POLICY STATEMENT

Pursuant to BOR policy, Augusta University may waive certain mandatory fees for students who meet waiver requirements as determined by BOR and institutional policy. According to BOR policy 7.3.4.2, *Students enrolled in distance learning courses or programs who are not also enrolled in on-campus courses nor residing on campus shall be charged an Online Learning Fee that must equal or exceed the institution's Technology Fee plus fifty percent (50%) of all other Board approved institutional mandatory fees.*

Additionally, students may be enrolled in courses or programs of study that include courses not taught on one of the Augusta campuses. As such, the student may be eligible to have some of their fees waived by 50%, in accordance with BOR policy. Students eligible for a partial fee waiver will pay the entire technology fee and will have all other fees reduced by 50%.

AFFECTED STAKEHOLDERS

Indicate all entities and persons within the Enterprise that are affected by this policy:

- Alumni Faculty Graduate Students Health Professional Students
 Staff Undergraduate Students Vendors/Contractors Visitors
 Other: AU Students eligible for online learning fee include:
1. Students participating in distance-learning courses or programs, including AU Online and who are not also enrolled in on-campus courses nor residing in AU owned or managed properties will be charged the Online Learning Fee.

Students who may be eligible for a waiver reduction are as follows:

- Those participating in a study-abroad program for an entire semester and not enrolled in courses taught on campus. (The summer terms are considered one semester).
- Those assigned to one of AU's off-site clinical campuses and who will relocate to one of those campuses for the remainder of their program.
- Those enrolled in practicum experiences (e.g., student teaching) or internships located at least 50 miles from Augusta, requiring the student to temporarily relocate for the entirety of that term.

Office of Legal Affairs Use Only

Executive Sponsor: Executive Vice President for Enrollment and Student Affairs

Next Review: 8/2029

DEFINITIONS

These definitions apply to these terms as they are used in this policy:

Mandatory student fees are defined as fees that are paid by all students as required by the Board of Regents or as required by the institution subject to approval by the Board of Regents including, but not limited to: Intercollegiate Athletic fee, Student Health fee, Transportation fee, Student Activity fee, Wellness Center fee, Technology fee, and Student Facility fee (JSAC).

Fees that are eligible for a 50% waiver reduction include:

1. Intercollegiate Athletic Fee
2. Student Activity Fee
3. Transportation Fee
4. Wellness/Recreation Fee
5. Student Health Fee
6. Jaguar Student Activity Center Facility Fee

Fees that are not eligible for a waiver or may only be waived in conjunction with a specific institutional agreement include:

1. Technology Fee

PROCESS & PROCEDURES

Documentation of eligibility must be submitted with the Request for Waiver Reduction of Mandatory Fees form. You may obtain the form from the Registrar's website www.augusta.edu/registrar and submit the completed form (with all required signatures) and the documentation of your eligibility to the Registrar's Office prior to the beginning of the term you are requesting the waiver reduction.

Students should complete and submit the waiver form by the priority deadlines of August 1 for fall semester, December 1 for the spring semester, and May 1 for summer semester. Processing may take up to 3 business days. Students accepted to AU after these deadlines will be given until the last day of the official add/drop period to submit a Request for Waiver Reduction Form.

REFERENCES & SUPPORTING DOCUMENTS

<http://www.augusta.edu/registrar/forms.php>

Georgia Board of Regents Policy on Mandatory Student Fees-
<http://www.usg.edu/policymanual/section7/C453/>

RELATED POLICIES

[Auditing Classes Policy](#)

[Distance Education Policy](#)

APPROVED BY:

Executive Vice President for Academic Affairs and Provost, Augusta University

Date: 8/26/2024

President, Augusta University

Date: 9/4/2024