

# Augusta University

## Policy Library

### Investment Policy

Policy Owner: VP for Finance

#### POLICY STATEMENT

Augusta University is required by the Board of Regents to have an Investment Policy. The Policy and related Investment Guidelines are intended to promote sound and prudent judgment in the management of investment assets, consistent with the fiduciary responsibility of the institution.

This Policy outlines the goals and investment objectives of the investment assets administered by Augusta University. This Policy also assigns responsibilities to help ensure the accomplishment of the goals and objectives. This Policy will refer to Investment Guidelines which will govern the actual administration of investment assets. The Policy and Guidelines will describe various types of investments considered appropriate or AU's various pools of assets.

#### AFFECTED STAKEHOLDERS

Indicate all entities and persons within the Enterprise that are affected by this policy:

- Alumni       Faculty       Graduate Students       Health Professional Students  
 Staff       Undergraduate Students       Vendors/Contractors       Visitors  
 Other:

#### DEFINITIONS

- **Investment Advisor:** An outside institutional custodian/advisor for investment assets belonging to AU. Investment advisors may employ, or delegate to, Investment managers who manage specific portfolios of investments.
- **Investment Assets:** Cash, marketable securities or shares and limited partnership interests of Funds containing cash, marketable securities, and interests in other Funds.
- **Idle Cash:** State appropriations, sponsored receipts, liquidated accounts receivable, auxiliary revenues, tuition revenues and other revenue items in AU's possession that will not be expended immediately, and that have the potential to produce short-term investment income.
- **Endowment:** Gifts of cash and securities to AU, made in the past, and currently invested for the perpetual benefit of AU. These assets are separate and distinct from similar gifts held by any affiliated foundations.
- **Early Retirement Plan (ERP):** A Board of Regents and Internal Revenue Service approved one-time plan instituted in year 2000 by the University and accepted by approximately 720 former employees.
- **Guidelines:** Provides the details of the Investment Policy. Guidelines could also be called "operating procedures." Guidelines may contain contextual and historical information about AU designed to help a new employee or Committee member

---

**Office of Compliance and Enterprise Risk Management Use Only**

**Policy No.:** 553

**Policy Sponsor:** Type the title of the Executive Leader of the department.

**Originally Issued:** 03/20/2014

**Last Revision:** 07/29/2016

**Last Review:** 06/13/2017

understand the practical application of the Investment Policy. Guidelines are likely to require revision more frequently than the Investment Policy.

### **PROCESS & PROCEDURES**

Investment Policy will be recommended to the President by an Investment Policy Committee consisting of:

- Executive Vice President, Administration and Finance/CBO, with primary responsibility for administering AU's cash and investments.
- VP for Finance
- Assistant Controller for Financial Accounting and Reporting
- Others that may be appointed by the EVP, Administration and Finance or the President.

The Investment Policy Committee will meet no less than once per year to:

- Review Investment performance.
- Review and recommend Investment Advisors to EVP, Administration and Finance/CBO.
- Recommend to Cabinet any necessary changes to this Investment Policy.
- Revise Guidelines.

### **REFERENCES & SUPPORTING DOCUMENTS**

Intentionally left blank.

### **RELATED POLICIES**

Intentionally left blank.

### **APPROVED BY:**

President, Augusta University and CEO, AU Health System    Date: 06/13/2017