

# Augusta University

## Policy Library

### Change in Name of Academic Program, Degree, Center, Institute, or Academic Department

Policy Owner: Office of Academic and Faculty Affairs

#### POLICY STATEMENT

Any change in the name of an academic program, degree, center, institute, or academic department at Augusta University (“AU”) must be approved at the institutional level. Any proposed change requiring Board of Regents (BOR) approval must be submitted by the BOR published deadline.

#### AFFECTED STAKEHOLDERS

*Indicate all entities and persons within the Enterprise that are affected by this policy:*

- Alumni     Faculty     Graduate Students     Health Professional Students  
 Staff     Undergraduate Students     Vendors/Contractors  
 Visitors     Other:

#### DEFINITIONS

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#### PROCESS & PROCEDURES

Any proposed change in name for an academic program, degree, center, institute, or academic department at AU must be submitted by the dean of the relevant college to the Office of the Provost through the curriculum management system. If the Provost approves the name change, s/he will submit the name change to the President of Augusta University for final institutional approval. The President is authorized to approve all name changes unless they involve a unit that reports directly to the President (BOR Policy Manual, Section 2.7). Once approved at the institution level, request for approval, as necessary, or notification to the Board of Regents is required.

#### REFERENCES & SUPPORTING DOCUMENTS

Policy Manual of the Board of Regents of the University System of Georgia, Section 2.7:

<http://www.usg.edu/policymanual/section2/C323>

Augusta University Curriculum Website

<http://www.augusta.edu/curriculum/>

#### RELATED POLICIES

Intentionally left blank.

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**Office of Compliance and Enterprise Risk Management Use Only**

**Policy No.:** 456

**Policy Sponsor:** Vice President, Academic and Faculty Affairs

**Originally Issued:** Not Set

**Last Revision:** 12/09/2016

**Last Review:** 12/13/2016

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**APPROVED BY:**

President, Augusta University and CEO, AU Health System    Date: 12/13/2016