**TO:** Natasha Savage, M.D.

Senior Associate Dean for Graduate Medical Education

**FROM:** Name of Program Director

Residency Program

**RE:** Housestaff Moonlighting

**DATE:** 07/01/2021

I have approved (name of House Officer) to engage in moonlighting at (facility/location moonlighting will take place) during the time frame of (start and end dates House Officer is expects to be employed).

The House Officer understands moonlighting must be licensed for unsupervised medical practice in the state where the moonlighting occurs and it *is the responsibility of the House officer and the Institution hiring the House Officer* to moonlight, to determine whether such licensure is in place, adequate liability coverage is provided and if the House Officer has the appropriate training and skills to carry out the assigned duties.

The House Officer understands the following:

* Per HS Policy 16.0 House Officer Moonlighting, all moonlighting that occurs within the Residency Program must be counted toward the 80-hour weekly limit on duty hours (ACGME Common Program Requirements VI.F.5.b).
* The House Officer understands that they must report all moonlighting duty hours in One45.
* The House Officer understands the moonlighting requirements outlined in HS Policy 10.0 House Officer Learning and Word Environment section 2.1.2.
* Per ACGME Common Program Requirements VI.F.2.b). Residents should have eight hours off between scheduled clinical work and education periods.
* Per ACGME Common Program Requirements VI.F.5.a) moonlighting must not interfere with the ability of the resident to achieve the goals and objectives of the educational program, and must not interfere with the resident’s fitness for work nor compromise patient safety.
* VI.F.5.b) Time spent by residents in internal and external moonlighting (as defined in the ACGME Glossary of Terms) must be counted toward the 80-hour maximum weekly limit.
* Per ACGME Common Program Requirements VI.F.5.c) PGY-1 residents are not permitted to moonlight.

J visa holders may not moonlight according to U.S. Code of Federal Regulation. Unauthorized employment is a violation of his/her Program Status and is subject to termination as a participant in the Exchange Visitor Program. House Officers in H-1B status may not work for other employers or in positions other than those described in the MCG H-1B petition without applying for additional H-1B sponsorship.

Augusta University cannot insure the activities of the House Officer while they are moonlighting.

Attached is the copy of the House Officer’s unrestricted Georgia Medical License

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House Officer Name Date Program Director Name, M.D. Date

Residency Program Residency Program

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Candice Henderson Date Natasha Savage, MD Date

Manager, GME Operations Senior Associate Dean for GME