

Augusta University
House Staff Policies and Procedures

Policy
HS 6.0 House Officer Licensure

Source
Graduate Medical Education Office

1.0 Purpose

To provide guidelines regarding licensure of interns, residents and fellows training in an approved ACGME Residency Program at the Medical College of Georgia, Augusta University.

2.0 Procedure

A Temporary Post-Graduate Training Permit is mandatory for participation in all post-graduate training programs in the State of Georgia, unless the individual holds an unrestricted license to practice medicine in Georgia.

2.1 Requirements for Issuance of Temporary Post-Graduate Training Permit

The Board will not consider an application until it is complete and the Board has received all required documentation, signatures, seals, and fees (no strikeouts, whiteout, faxes or copies will be accepted). For application and instructions please contact the Graduate Medical Education Office at 706-721-7005 x 0.

2.1.1 Completion of an initial application for all interns, residents and fellows who require a GA Residency Training Permit (RTP)

2.1.2 Clinical Residency Programs at an Institution accredited by either ACGME or AOA.

2.1.3 Clinical Fellowship Programs at an Institution with a Residency Program accredited by either ACGME or AOA.

2.1.4 Copy of medical diploma indicating evidence of graduation from a medical or osteopathic school approved by the ACGME, the AOA or the Liaison Committee on Medical Education.

2.1.5 Graduates of a foreign medical school must submit a valid certificate issued by ECFMG or notarized fifth pathway program certificate established in accordance with AMA criteria and passing ECFMG qualifying medical component examination.

2.1.6 Certification from the Program Director on a form verifying applicant appointment to participate in a post-graduate training program, which is included in the application packet.

2.2 Non-ACGME approved Programs must have prior approval from the Graduate Medical Education Committee (GMEC) and the permit holder is required to pay the initial and renewal fee before starting post-graduate training.

2.3 Issuance of a Temporary Post-Graduate Training Permit shall not be construed to imply that the permit holder will be deemed eligible for a license to practice medicine in the State of Georgia.

2.4 The Board shall have the authority to refuse, issue, renew, suspend, revoke or limit a Temporary Post-Graduate Training Permit based upon any of the grounds or violations enumerated in OCGA 43-1-19 and 43-34-37. Nothing in this rule shall be construed to prevent the Board from denying or conditionally granting an application for a Temporary Post-Graduate Training Permit. Authority: OCGA 43-34-20; 43-34-24; 43-34-47

2.5 A permit holder who withdraws from a post-graduate training program and is accepted or appointed to participate in another post-graduate training program must apply for a new Post-Graduate Training Permit as provided in rule 360-2-09(3); however, the Board will not issue a new Post-Graduate Training Permit as provided herein if the permit holders post-graduate training exceeds seven years.

2.6 Renewal of Temporary Post-Graduate Training Permits

Effective Date:
7/05

Revision/Review Date:
12/05,10/07,12/09,10/10,2/11
1/13,10/14,9/15,1/16, 2/17, 6/19, 8/21

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All Temporary Post-Graduate Training Permits expire annually on June 30th. Renewal application and fee required by the Board must be submitted to the Board before the permit holder can continue in the post-graduate training program. Renewal fee does not indicate acceptance of the renewal application or that any permit requirement has been fulfilled. The GME Office will submit all applications to the Board for approval prior to the start date of contract.


- 2.7 Failure to renew a Post-Graduate Training Permit by the expiration date shall result in a penalty for late renewal, as required by the Board. Post-Graduate training permits that are not renewed within one month of expiration shall be revoked for failure to renew and a new application with the appropriate fee shall be required.
- 2.9 A permit holder shall not participate in post-graduate training in the State after the expiration of a post-graduate training permit.

2.10 Program Director Requirements

If there is a change in the Program Director position, the new Program Director must notify the Board on the form approved by the Board and ensure there is a copy on file in the GME Office.
<https://www.augusta.edu/mcg/residents/changeofprogramdirectorgaboardformd.pdf>


Pursuant to Article 2, Chapter 34 of Title 43 of the Official Code of Georgia Annotated, each Institution designates a licensed physician who qualifies as a Program Director to fulfill the responsibilities of reporting the following to the Board within 15 days of the event.

- 2.10.1 Permit holders withdrawal or termination from or completion of a post-graduate training program and the reasons for such termination or withdrawal.
- 2.10.2 Occurrence of any of the events identified as grounds for disciplinary action or as a violation enumerated in O.C.G.A. 43-1-19 and 43-34-37 or a practice restriction taken against a permit holder or any disciplinary action regarding quality of care and/or ability to practice with reasonable skill and safety.
- 2.10.3 Any permit holder who has an unauthorized absence from the Program for any length of time in excess of two weeks and the reason.
- 2.10.4 This attestation by the Program Director places direct responsibility on the Program Director when there is a change in the training status of any resident who has a Temporary Training Permit (termination, absence from the program, failure to progress academically in training).
- 2.10.5 Failure to notify the Composite State Board of Medical Examiners (CSBME) of a House Officers status according to the Temporary Training Permit legislation will have negative consequences for the Program Director and the Program Director "shall be subject to disciplinary action by the Board".
- 2.11 Complete rules, effective August 18, 2004, may be reviews at <http://medicalboard.georgia.gov>



David Hess, M.D.
Dean, Medical College of Georgia

8/16/21
Date



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8/16/21
Date

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