

The Medical College of Georgia

House Staff Policies and Procedures

| Policy | Source |
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| HS 12.0 Confidentiality For House Officer Ombudsperson | Graduate Medical Education Office |

1.0 Purpose

To define the procedure for House Officer to convey concerns in a protected environment without fear of reprisal, and to define the role of the House Officers ombudsperson.

2.0 Procedure

- 2.1 The following procedure will be followed for any House Officer wishing to discuss concerns regarding his/her educational and/or work environment.
- 2.2 A House Officer who wishes to address concerns in a confidential manner may meet, e-mail or telephone the Associate Dean for Graduate Medical Education or any other Faculty member the House Officer finds appropriate. Anonymous message board is available at: <http://www.hi.mcg.edu/resident/speak/>
- 2.3 The Associate Dean for Graduate Medical Education will meet with the Program Director and discuss the House Officers concerns. All reasonable measures will be taken to protect the House Officers confidentiality. There will be no reprisals against the House Officer. The Associate Dean for Graduate Medical Education will monitor the Program involved to assure the situation is handled according to policies.
- 2.4 An Ombudsperson will also be available to the House Officers. This individual may be approached by telephone, e-mail or personal meeting to hear House Officer concerns. This individual will not be a member of any Graduate Medical Education Residency Program and will have the responsibility to investigate and monitor claims.

The term House Officer is use as a generic term to include interns, residents and fellows in an approved ACGME Residency Training Program at the Medical College of Georgia.

| Effective Date: | Revision/Review Date | Number | Page |
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