

Augusta University
House Staff Policies and Procedures

Policy

HS 33.0 House Staff Dining

Source

Graduate Medical Education Office

1.0 Purpose


To identify how House Staff, including those participating in programs that require overnight call, can use their "JagCard" (ID Badges) to access hospital provided dining funds and how the funds are distributed.

2.0 Procedure

- 2.1 House Staff are provided a \$300 deposit annually during their training period on their JagCards for food purchases at campus dining locations (excluding food trucks).
- 2.2 Extra monies are deposited for Call Dining Allowances. Call Dining Allowances are determined by the GME office, from departmental call schedules provided by Programs, at a rate of \$20.00 for weeknight call and \$25.00 for weekend or holiday call. These funds are given for AU Health hospital in-house overnight call (24 hours) or home call but came into AU Health hospital for a minimum of 6 hours only.
- 2.3 Any House Staff that wishes to receive additional compensation for meal monies for being on call as described in 2.1 must submit their One45 duty hour report to the GME office before compensation will be made. Correct recording of hours, day, time, shift type, and location must be submitted.
- 2.4 House Staff meal fund plans are listed online as: "HSTD Dining" (monthly allowances named as JAN, FEB, MAR, etc.)
- 2.5 Funding for each month's call rotation is a separate "plan" and each plan balance is reported individually. When two (or more) plans are valid, the "first" plan is used until it expires or reaches a \$0 balance. Then the "next" plan is automatically accessed.
- 2.6 House Staff can manage their JagCard account online (e.g., check the balance(s), view transactions, and make deposits 24/7 to their personal account from any computer with internet access).
- 2.7 Personal funds (JagCard cash) are accessed only when other House Staff funds are expired or depleted. Personal funds do not expire whereas other funds do annually.
- 2.8 House Staff dining funds may be used at all campus and hospital dining locations (except food trucks).
- 2.9 To ensure access to food 24/7 as required by ACGME, the House Staff lounge, located on the 9th floor, is restocked nightly (Monday-Friday). The food stocked after 4 PM is primarily for House Staff that will be in the hospital after the campus dining locations have closed.


Contact the JagCard office at 706-731-7080 if help is needed setting up online privileges or any questions concerning account or plan balance(s) arise.

Lost or misplaced JagCards should be reported immediately anytime online, at the JagCard office during their business hours, or by calling the office during their business hours to prevent misuse.



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05/08/22
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Effective Date:
02/09/2017

Revision/Review Date:
2/17, 6/19, 5/22

Number:

1