

Augusta University
House Staff Policies and Procedures

Policy
HS 33.0 House Staff Dining

Source
Graduate Medical Education Office

1.0 Purpose

To identify how the residents participating in programs that require in-house overnight call can use their JagCard (I.D. Badges) to access hospital provided dining funds and how the funds are distributed.

2.0 Procedure

- 2.1 Call rotation dining allowances are determined by the GME office, from the departmental call schedule \$20.00 for week night call, and \$25.00 for weekend or holiday call. Funds are given for AU Health hospital in-house overnight call (24 hours) only.
- 2.2 Any resident that receives additional compensation for extra pay, extra duty, or meal monies for being on call (either in-house or home call came into hospital (minimum of 6 hours) must submit the One45 duty hour report to the GME office for meal monies before compensation will be made. Correct recording of hours, day, time, shift type, and location must be accurately indicated.
- 2.3 Funding for each month's call rotation is a separate "plan" and each plan balance is reported individually. When two (or more) plans are valid, the "first" plan is used until it expires or reaches a \$0 balance – then the "next" plan is automatically accessed.
- 2.4 Personal funds (JagCard cash) are accessed only when housestaff funds are expired or depleted. Personal funds do not expire.
- 2.5 Residents can manage their JagCard account online – check the balance(s), view transactions, and make deposits 24/7 to their personal account from any computer with internet access.
- 2.6 Housestaff dining funds may be used at all campus and hospital dining locations (except food trucks).
- 2.7 Housestaff meal fund plans are listed online as: "HSTD Dining" (monthly allowances named as JAN, FEB, MAR, etc.)

Please contact the JagCard office at 706-731-7080 if you need help setting up your online privileges.

Lost or misplaced JagCards should be reported immediately anytime online at the JagCard office or by calling the office at 706-731-7080 during business hours to prevent misuse.

Please contact the JagCard office at 706-731-7080 with any questions concerning your account or plan balance(s).



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Date



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The term House Officer is used as a generic term to include interns, residents and fellows in an approved ACGME Residency Training Program at

Augusta University

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