

Augusta University  
House Staff Policies and Procedures

Policy  
HS 31.0 Annual Institutional Review

Source  
Graduate Medical Education Office

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1.0 Purpose

To establish a process by which the Graduate Medical Education Committee (GMEC) must demonstrate effective oversight of the Sponsoring Institution's accreditation through an Annual Institutional Review (AIR; ACGME Institutional Requirement I.B.5)

2.0 Policy

In December/January of each year, the GMEC will conduct an AIR by reviewing established performance indicators. The period of review for the AIR will be the previous year (January-December).

3.0 Procedure

The AIR will be developed through a review conducted by the GMEC and the GME Office, utilizing at a minimum the following performance indicators:

- Most recent ACGME institutional letter of notification;
- Aggregated results of ACGME Surveys of Residents/Fellows and Core Faculty members; and
- ACGME-accredited programs' ACGME accreditation information, including accreditation and recognition statuses and citations.

Upon analysis of the above performance indicators, the GMEC will identify areas for growth and establish action plans for improvement. Action plans resulting from the AIR will be monitored by the GME Office and reviewed by the Designated Institutional Officer (DIO) regularly.

The DIO will submit a written annual executive summary of the AIR to the Governing Body to include a summary of institutional performance on the aforementioned indicators and action plans and performance monitoring procedures resulting from the AIR.

  
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Dean, Medical College of Georgia

7/27/22  
Date

  
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7/27/22  
Date