

Augusta University  
House Staff Policies and Procedures

Policy  
HS 14.0 House Staff Eligibility and Selection

Source  
Graduate Medical Education Office

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1.0 Purpose

To officially define Graduate Medical Education eligibility requirements for the Residency and Fellowship training Programs at the Medical College of Georgia at Augusta University and outline Program and applicant requirements regarding recruitment and selection.

2.0 Eligibility

The following procedure will be followed by Residency and Fellowship Program officials in evaluating applicant eligibility for residency/fellowship positions.

Individuals with the following qualifications are eligible for GME Residency or Fellowship Programs at the Medical College of Georgia at Augusta University:

2.1 Appropriate education as listed below:

- 2.1.1 Graduates of Medical Schools in the United States, Canada, and Puerto Rico accredited by the Liaison Committee on Medical Education; or
- 2.1.2 Graduates of Osteopathic Schools in the United States accredited by the American Osteopathic Association; or
- 2.1.3 Graduates of Medical Schools outside of the United States, Canada, and Puerto Rico that have a current Educational Commission for Foreign Medical Graduates (ECFMG) certificate which is valid through the start date of the Program;

AND

2.2 Possesses one of the following:

- 2.2.1 J1 Visa (exchange visitor); GME will consider/review applications on a case-by-case basis for those who require sponsorship in other categories such as H1B, with final determination made by the Senior Associate Dean for GME. If a resident/fellow is on an H1B Visa and is approved for a training program, there is a fee for the H1B petition that the Program must pay annually. Before discussing sponsorship with a candidate, contact the GME Office for advice/instructions; or
- 2.2.2 Valid Permanent Resident status; or
- 2.2.3 Valid Employment Authorization Document (EAD);

AND

2.3 Has a valid unrestricted Georgia medical license or valid Temporary Training Permit.

If permissible per applicable ACGME specialty or sub-specialty-specific requirements, exceptionally qualified candidates for resident/fellow appointments who do not satisfy the above eligibility requirements may be considered. This requires review and approval by the GMEC via majority vote. Programs should not offer positions for exceptionally qualified candidates until GMEC approval is obtained.

3.0 Program Requirements

- 3.1 Programs must select from eligible applicants and must not discriminate based on race, sex, age, religion, color, national origin, disability, or veteran status.

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Effective Date:  
7/05

Revision/Review Date:  
12/05,10/07,12/09,10/10,2/11, 1/13  
10/14,9/15,1/16, 1/17, 2/17, 5/19, 6/19, 3/22

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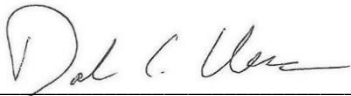
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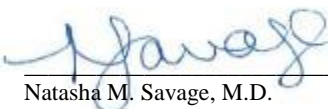
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- 3.2 It is strongly urged that Programs participate in a House Staff matching organization such as the National Residency Matching Program (NRMP).
- 3.3 Programs must notify applicants in writing or by electronic means of terms, conditions, and benefits of appointment to include resident/fellow responsibilities, duration of appointment, financial support for residents/fellows, conditions for reappointment and promotion to a subsequent PGY level, grievance and due process, professional liability insurance including a summary of pertinent information regarding coverage, health insurance benefits for residents/fellows and their eligible dependents, disability insurance for residents/fellows, vacation and leave(s) of absence for residents/fellows that are compliant with applicable laws, potential effect of leave(s) of absence on the ability of residents/fellows to satisfy requirements for program completion, information related to eligibility for specialty board examinations, and institutional policies and procedures regarding resident/fellow clinical and educational work hours and moonlighting
- 3.3 Enrollment of non-eligible applicants may be cause for applicant withdrawal from the involved program by GME.

  
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David Hess, M.D.  
Dean, Medical College of Georgia

7/1/21  
Date

  
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Natasha M. Savage, M.D.  
Interim Associate Dean, Graduate Medical Education and  
DIO

7/1/21  
Date

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2