

PAGER POLICY

Key concept- No pager will ever be turned off and no one should ignore a page they receive at any time.

Wards/ICU/CCU:

- All houseofficers will forward their pagers to the appropriate on call/night float intern or resident.
- The forwarding of pagers should occur at the time of patient check out for the interns unless the checkout is occurring before 5PM.
- Prior to leaving for the day, a resident should contact the on call resident to inform him/her that they are forwarding their pager.
- Pagers should be forwarded back as soon as the houseofficer arrives in the hospital in the AM or by no later than 7:30 AM each day.
- Days off - If interns are off, their pager should be forwarded to their resident as outlined above. If residents are off, their pager should be forwarded to a member of their team as outlined above.

Outpatient rotations:

- Houseofficers will answer all pages between the hours of 8:00 AM and 5:00 PM, M-F.
- After 5PM and on weekends, pagers status may be changed to reachable at 721-8400, which will route the caller to the answer service.

Vacation: Pager status may be changed to reachable at 721-2423, which will route the caller to the housestaff office.