

Video Presentation through PowerPoint

Quick Steps

1. With presentation open, Select Slide Show from menu bar
2. Check the *Use Presenter View* option
3. Select Record Slide Show
4. Once complete, close the video recording window.
5. Click on the presenter box to adjust the size and location of the presenter box.
6. Save the file, then select Export from File menu.
7. Select Create a Video
8. Make sure the file is Full HD (1080p), then select Create Video.
9. Export may take a few minutes.

