



OUTDOOR RENTAL EQUIPMENT GUIDELINES

Equipment Checkout and Return

- All equipment is available on a first come, first served basis.
- Rented equipment must be returned by 12:00 PM the next day.
 - A late fee of **\$20.00** will be charged to the student's POUNCE account for each day the rented equipment is late.

Equipment Checkout Hours

- Monday-Friday: 8:00 am to 1-hour prior to closing
- Saturday/Sunday/Holiday: Opening time to 1-hour prior to closing
- Equipment is not available for checkout during University holidays; break periods; and for scheduled programs. Complete list of dates are available on the Campus Recreation website.

Equipment

- Students are provided with kayak, personal floatation device (PFD), and paddle.
- Students may request a roof rack, truck-bed extender, tie-down straps, or for Campus Recreation to assist with the transportation of equipment.

Equipment Use Policy

- Equipment use is limited to Augusta University students who have paid the Wellness Center use fee.
- Equipment checkout must be made in person with a valid JagCard.
- Each student may rent two single kayaks or one tandem kayak.
- To avoid unnecessary charges, the student is responsible to inspect all equipment, making sure all parts are in good, working order. Should something be missing, torn or broken, the staff on duty should be made aware of the damage.
- Checkout/in can take anywhere from 10 minutes to 1 hour so plan accordingly.
- All equipment must be returned clean and in good working order. A cleaning and/or repair fee of **\$20.00** will be charged for equipment returned dirty or in need of repair as determined by staff on duty.
- Augusta University cannot be responsible for lost, damaged, or destroyed personal property (including vehicles) or for any personal injuries incurred while using the equipment. Students are solely responsible for rented equipment for the duration of the contract.
- Rates and policies are subject to change without notice.

Cleaning, Damage and Replacement Policy

- Cleaning: \$20.00 flat fee.
- Damage: repair fees at market rates.
- Lost or unrentable items: full retail value.



**Equipment
Return Date:**

RENTAL EQUIPMENT AGREEMENT FORM

NAME: _____ PHONE #: _____ ID #: _____

Equipment Liability Statement – READ AND INITIAL TO INDICATE YOUR AGREEMENT

- _____ “I have personally examined the equipment listed below and have found it to be in good operating condition with all necessary parts and accessories, and I voluntarily rent and accept it ‘AS IS.’”
- _____ “I understand that there is no insurance coverage provided and that I will be held financially responsible for theft, loss, abnormal wear and tear damage, cleaning, and late fees.”
- _____ “I understand that I will assume full responsibility for the equipment rented and acknowledge that equipment returned in any condition other than the condition it was checked out will result in a damage fee. If equipment is to be loaded on top of a vehicle, only if needed, the Jaguar Wellness Center staff will assist the renter in securing equipment. The renter will be held responsible and liable for any and all damages as a result of improper loading, transportation, and/or any other use of equipment.”
- _____ “I understand that late equipment will be charged **\$20.00** for each day late up to the full replacement cost of the equipment, and that late fees apply to all renters. All renters must remain present with Wellness Center employees to inspect the returned rental items. Renters are responsible for the items that they checkout under their name and will be held liable for any missing or damaged equipment.”
- _____ “I understand that the Augusta University and the Augusta University Wellness Center are not responsible for injuries incurred in connection with the use of equipment rented from the Wellness Center; and I am aware of and understand the safety practices required for using the equipment listed below. In consideration of being permitted to rent said equipment from the Wellness Center, I, for myself, my heirs, personal representative and assigns, release and agree not to sue and to indemnify and hold harmless, the state of Georgia, Augusta University, Augusta University’s Wellness Center, and their officers, agents, employees, and volunteers from and against any and all claims for injury, loss or damage to person or property of myself or others in any way arising for the use, misuse and/or abuse of said equipment.”
- _____ “I understand that I will be charged an additional fee of **\$20.00** for each item that is returned wet, excessively dirty, or deemed to be unsatisfactory by a Wellness Center employee. This fee can be waived if renter is willing to stay and clean the items themselves. Renters will pay any repair or replacement costs for rear that is damaged, destroyed, lost, or stolen. Failure to pay assessed fees will result in encumbrance through Augusta University.”
- _____ “I certify that I am 18 years of age or older and that I have read and fully understand this contract and release, and I sign it voluntarily with full knowledge of its significance.”

Student Signature: _____ **Date:** _____
Staff Out: _____ **Date:** _____ **Staff In:** _____ **Date:** _____

EQUIPMENT INFORMATION

EQUIPMENT	INVENTORY NUMBER	COST	CONDITION ON PICKUP	CONDITION UPON RETURN
Kayak(s)				
PFD(s)				
Paddle(s)				

NOTIFICATION LOG (date/time/staff)		LATE RENTAL CHARGES	
REMINDER		AMOUNT DUE:	
FIRST LATE		ADDITIONAL CHARGES	
SECOND LATE		AMOUNT DUE:	
NOTES:		REASON:	
Roof Rack/Truck Bed Extender:		Tie-Down Straps:	