

**Student Clinical Internships**  
**Department of Undergraduate Health Professions (UHP))**  
**Program in Clinical Laboratory Science (Bachelor of Science in Clinical Laboratory Science and Master of Health Science in Clinical Laboratory Science)**  
**College of Allied Health Sciences**  
**Augusta University (AU)**

**POLICY STATEMENT**

The curricular requirements for the educational Program in Clinical Laboratory Science (CLS) are prescribed by the National Accrediting Agency for Clinical Laboratory Science (NAACLS). Clinical Internships (rotations, preceptorships) occurring in facilities at or affiliated with Augusta University are an integral part of the CLS curriculum. This policy describes the Program's responsibilities for placing students in internships.

**DEFINITION**

Internships (rotations, preceptorships) – supervised and structured experiences in clinical settings where students are exposed to procedures which comprise their future scope of practice.

**PROCESS & PROCEDURES**


The CLS Program at AU has the responsibility of assigning every student to a clinical internship, either at Augusta University Medical Center or at another institution affiliated with AU through a legally recognized Memorandum of Understanding (MOU). Each student enrolled in the program is guaranteed the opportunity to complete an internship, contingent upon the student successfully fulfilling prerequisite requirements for the internship. However; being assigned to a specific location preferred by the student is not guaranteed. Some clinical sites may require an interview prior to placement. The Program will inform the student if an interview is necessary for placement. The Program will also inform the student of any requirements needed to begin the internship that have been communicated by the clinical site (such as background check, drug screen, etc.).

Students may be placed in more than one clinical site in order to meet the required competencies of the Program and for successful completion of the internship and graduation.

In case of a non-renewal or termination of the MOU, students already enrolled in the internship at the institution that does not renew or terminates WILL be placed at another clinical affiliate, with a current MOU, in order to complete their course work. The AU CLS Program will make every effort to place the student in the internship the same academic semester. However; if this is not possible, the student will complete the experience the next academic semester. If a student is removed from a clinical internship site due to unacceptable performance, either behavioral or academic, he/she will not be guaranteed clinical placement at another clinical affiliate. At this time, the Program will follow the Academic progression guidelines outlined in the UHP and AU Student manuals.

Upon request, the Program will provide the clinical site with information regarding any safety training already completed by the students at AU and with the current Memorandum of Insurance. AU requires each student in the College of Allied Health Sciences to maintain professional liability insurance in the amount of \$1,000,000 per occurrence/\$3,000,000 aggregate. Professional liability fee is paid annually in fall semester. Students are unable to register for classes unless the fee is paid.

**AUTHORIZING SIGNATURES**

CLS Program Director:  Date: 7/30/19

UHP Department Chair:  Date: 8/5/19