Academic Advisement General Registration Virtual Worksheet

Advisors use this virtual form for Non Orient AA Students requiring registration assistance.

Save file to your virtual box#1 as Student Last Name First Name Term *(Smith John FA20)* **to distinguish from orientation sheets.**

Enter student name, ID and term. Complete form for student. Use your virtual process folders to register student.

Student Name: Advisor:

ID# | | | | | | | | | **TERM:**

Print clearly ***in spaces provided; include alternates as needed; confirm prerequisites (attach documentation); confirm no holds blocking registration.***

Enter course time range per day in the spaces below to help avoid conflicts.

CRN	SUBJ + # Hrs	Sect		M=Mon	T=Tue	W=Wed	R=Thu	F=Fri	S=Sat

Initial & Date	*Adv Hrs:*	*Reg Hrs:*

Notes:

Additional Courses: