

University Libraries

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Minutes of the Libraries Assembly Meeting

2:30 p.m. – 3:30 p.m., December 8, 2015

AB 211

Present:

1. Darra Ballance, Chair, called the meeting to order at 2:30 p.m.

Approval of the Minutes: Peter Shipman and Carol Waggoner-Angleton

Discussion: Corrections and changes were reported. The Assembly will adopt the use of Libraries. All committee reports will refer to person giving report by last name.

Minutes were unanimously approved with changes.

2. OLD Business

- a. Peer Review of Teaching (Verburg)

- The committee (Verburg, Bandy, Hackman, & Shipman) met on November 30, 2015.
- The committee has established a folder on Box.com and all members are contributing literature on processes for peer review. The literature will serve to inform the development of a draft peer review form for the Libraries' use.
- Verburg invited all faculty to contribute literature or information to the committee.
- There was no discussion on Verburg's report.

- b. Revision of library bylaws (Ballance)

Before the Libraries bylaws are updated, the Assembly sought clarification from the Senate regarding how many Senators the Libraries required. Davies contacted Elizabeth Hogan, Chair of the Senate, who forwarded the question to Robert Scott, Chair of the University Senate Governance & Communication Committee, and received this response:

- *The number of Senators is based on the "official count" of voting faculty in each college – not billets, but actual on-board numbers of voting faculty.*
- *That official count is the responsibility of the Provost, who communicates those numbers according to the Bylaws (III, 1.2.6): "Before the first faculty meeting of each semester the Provost should establish the official count and list of the faculty as defined in II, 3 and II, 4."*
- *The number of Senators elected by each college (counting The Libraries as a college) then follows from III, 2.2.5 – and the figures in the email below this one are correct about the cut point between one and two Senators.*

- *Putting the above together, I'd say that once the Provost provides the official figures for next semester, and if they do show the described increase in faculty numbers, then the new Senate position should be considered a vacancy and treated as described in III, 2.4.10.4: "Any Senate vacancy will be filled as soon as possible by the alternate Senator from the appropriate college." The alternate office holder is described in III, 3.2 as "the individual with the next highest vote counts, in descending order." If there are no alternates, then a special election ought to be called.*
- *To determine the duration of the new Senator's first term (after that it would certainly be two years), the idea is for the new Senator and the current one (Kathy Davies) to have two-year terms that expire in alternate years, as indicated in III, 2.4.10.3: "Each year, approximately half the allotted Senators will be elected by each College."*

Please note that the current changes being proposed to the Bylaws also add a requirement for a secondary member for each Senate Committee for all colleges having more than one Senator. So whenever The Libraries do hold that election or appointment for their second Senator (assuming those Bylaws changes pass), they should also follow the same process to name the secondary member for every Senate Committee – including staggering the two-year term with their existing Committee member.

The Libraries currently have 20 fulltime filled faculty positions. When the Chair of Research and Education position is filled the Libraries will have the number of filled faculty positions needed to qualify for a second senator, but this will likely not occur until spring semester.

Discussion occurred regarding the possibility of dropping below the required number of faculty since the Libraries are on the cusp of the requirement. Davies will seek clarification and guidance on this topic from Robert Scott about how this should be addressed in the Libraries bylaws. She will also inquire about the ability of the Senator to delegate their voting power to another member of the Library Assembly in her absence.

Another factor to consider before updating the Libraries bylaws is that the Senate is also updating the University Senate bylaws and Promotion and Tenure guidelines.

This topic will remain as an agenda item.

3. NEW Business

- a. University Senate update (Davies)
 - October Minutes in Appendix I
 - November Minutes in Appendix II
 - Town Hall report from December 7, 2015 in Appendix III

b. University committee updates

- i. Athletics (Prentiss): The committee met in November. No new business to report.
- ii. Budget, IT, and GRU Resources (Seago): The committee met in November. Tony Waggoner was a guest at the meeting to discuss budgetary issues.
- iii. Community Services (Waggoner-Angleton): The committee report from University Senate stands (see Appendix II).
- iv. Curriculum and Academic Policies (Shipman):
 - The University Senate Curriculum and Academic Policies Committee met November 18, 2015.
 - The USCAPSC reviewed the policy statement for Faculty Qualifications and Credentialing and did not recommend any changes.
 - There was extensive discussion regarding the Disorderly Conduct policy for students.
 - Currently, we have no policy under Student Affairs or Faculty Rights and Responsibilities on how faculty handle student misconduct in the classroom and outside of the classroom.
 - Student misconduct during testing was prescribed in the former ASU Faculty manual but is not present in the current faculty or student manuals. It is possible the process of consolidation resulted in portions of the “old” student and faculty manuals not being continued in the current manuals.
 - The committee is recommending the University Senate restore language in the Student Manual to protect faculty rights and responsibilities during testing.
 - It is possible a second Library faculty member may be needed to serve on the USCAPSC. Stacy Bennetts, USCAPSC chair, will advise if the University Senate bylaws require a second Library faculty representative on the committee.
- v. Dispute Resolution & Grievance (Verburg and Bandy): There is a grievance issue that the committee is reviewing but procedural questions are stopping it from moving forward.
- vi. Faculty Development (Burchfield): The committee met in November. Discussion was about creating new awards
- vii. Faculty Rights and Responsibilities (Bustos): No report.

viii. Governance and Communication (Mann):

Faculty Evaluation of Administrators: Barb Mann reported:

The subcommittee is waiting for Susan Norton, Augusta University Enterprise Vice President, Human Resources, to present the feedback from the administration at the December University Senate meeting. It was supposed to be shared at the September and October Senate meetings but this did not occur. G & C committee members sent comments to Barb concerning the list of questions with comments from the October G & C meeting Scotty had sent out earlier. The question "What will happen to the results?" was added to the list. The subcommittee is still waiting for the report from Susan Norton.

Policy Management Group subcommittee: Scotty Scott reported:

1. Shared Sick Leave policy was approved by the Augusta University Policy Management Group and sent to President Keel to sign.
2. Reduction in Workforce Policy is currently being reviewed by the Senate Faculty Rights & Responsibilities committee.
3. Credentialing of Faculty Policy. Policy was sent to the Senate Curriculum and Academic Policies committee for review. One question was if this is the policy adopted by the Southern Association of Colleges and Schools.
4. Promotion and Tenure Policy. Draft is being created which will most likely follow the P & T guidelines established and approved by the University Senate.
5. The Senate Dispute Resolution and Grievance committee is working with Human Resources to make changes to the faculty grievance process. At this time there are conflicts with the responsibilities of the senate committee and Human Resources. This will in the future require changes to the Senate Bylaws.

Bylaws & Statutes: Judy Glaser, Mahmood Mozaffari and Scotty Scott reported:

The University Senate Bylaw changes were approved. A quorum was met and all changes were approved. One of the changes was that each college shall appoint a representative and alternate to each senate committee. A small college would only need one representative for each senate committee. At this time there are only a few alternate committee representatives from each college on senate committees.

The next task for the subcommittee will be to insure the Senate Bylaw changes are consistent with the Senate Statutes. Additional changes to the Bylaws in the near future will include those concerning the Dispute Resolution and Grievance committee and Promotion and Tenure processes.

A question arose as to who will place the changes on the website as well as who will update the University Senate website. Jean Grover, Dr. Rychly's administrative assistant, will be taking over this role. The ne

GRU Faculty Manual: Scotty Scott reported.

The manual is still on hold due to the change of the university name to Augusta University and the many changes associated with the re-naming.

Nominations & Elections: MJ Weintraub and Scotty Scott reported.

There are still several unfilled committee positions which MJ will continue to work on. Discussion on how to improve the process of the election of representatives and chair of senate committees offered the following ideas:

1. Colleges hold their elections in March so that newly elected members may attend the last committee meeting.
2. A Chair could be elected at this meeting as well.
3. A Vice Chair could be named who could then assume Chairs position for the next academic year.
4. Involvement of Department Chairs, College Deans and/or the University Senate President in helping to identify faculty members who could serve on senate committees.
5. Task the senior or junior year University senator to obtain the results and report them to Jean Grover directly. It may be best to assign this to the junior Senator so if there are unfilled positions they can follow up through the summer.

Intrafaculty Communication: Matthew Buzzell reported.

Juan and Matt met with Dr. Carol Rychly, Vice President of Academic and Faculty Affairs, on October 20, 2015, to discuss the AU Listserv campaign. Dr. Rychly was extremely receptive to the proposal for establishing a hierarchy system to use for arranging list.servs and assigning an administrator for each level. The following week, Dr. Rychly presented the proposal to the Provost's Operation Management Team (POMT). Dr. Rychly next suggested that the Intrafaculty Communication subcommittee schedule a meeting with Jack Evans, Vice President of Department of Communication and Marketing (DCM), to explore development possibilities.

The follow-up meeting was held on Wednesday, December 2. In attendance were Dr. Rychly, Jack Evans, Karen Gutman, Director of News and Information, and myself. The proposal was endorsed by DCM. A meeting will be set up with Charles Enicks, Vice President of Information Services and Chief Information Officer, and Michael Casdorff, Associate Vice President of IT and deputy Chief Information Officer. The plan will be to discuss the development of the proposed list.serv system and its' maintenance utilizing PeopleSoft. This meeting will be held on Monday, December 7, 2015, at 1:00 p.m.

On the Social Media policy front, Clarissa Chavez, Marketing Coordinator for AU, shared the latest drafts of the Social Media Provision and a Social Media Style Guide with Matt on Wednesday, December 2, 2015. Matt forwarded the drafts to the Intrafaculty subcommittee and Scotty via email. Printed copies were also distributed at the G & C Committee meeting on Thursday, December 3, 2015. Matt is planning to meet with Juan this coming week to discuss these latest drafts.

ix. Student Affairs (Weeks): The committee has not met. Weeks has been appointed to the Student Activity Fee Committee.

c. Other University information related to faculty

Davies reported on the QEP and handed out brochures.

Seago reported that the Libraries gave feedback on the first draft of QEP.

Bandy and Bustos are attending project management training on Tuesday, December 8-9.

4. Announcements

The holiday parties for the Libraries are scheduled for:

Reese Library: 12/15

Greenblatt Library: 12/17

Stuart reported that the 2016 CSRA Heart Walk is in March and she welcomes suggestions for team names.

Seago reported that we will be hosting the CONBLS meeting from 4/21-22/2016.

Prentiss reported that the Latino Series begins on 1/19 for the spring semester.

Logue and Mann reported that Finals Frenzy is currently happening for Reese and Greenblatt.

Davies reported that the research committee research guide is in progress and will be ready soon.

Blake reported that the next lecture in the Health Literacy Lecture Series is on 12/15/15 from 4-5:00 pm at the Appleby Branch Library on Alzheimer's disease.

The meeting was adjourned at 3:27 PM.

First: Mann; Second: Prentiss

Without objection, Dr. Hogan moved to the Benefits agenda item presented by Susan Norton.

Ms. Norton provided an overview of the coming open enrollment period (Nov. 2-13) and the schedule of benefits available to faculty. Election will be completed online. Ms. Norton also state that the BOR will be reviewing the shared leave policy soon. Ms. Norton answered several questions.

Officers' Reports

Dr. Karla Leeper stood in for Dr. Keel for the President's portion of the Officers' Reports section of the agenda. She provided an update on the Augusta University name change/branding efforts currently underway. Topics covered included the timeline, cost, origins, and immediate effects of the renaming/branding. She answered several questions from those present.

Speaking as University Advocate, Dr. Bill Reese read a letter to the USG BOR, and a presented a resolution.

Mr. Hank Huckabee
Chancellor of the University System of Georgia
Suite 7025
270 Washington Street, SW
Atlanta, GA 30334

Dear Chancellor Huckabee:

This is Bill Reese writing to you as University Advocate of Georgia Regents University. The faculty, staff, and administrators of Georgia Regents University acknowledge that on September 15, 2015, the Board of Regents of the University System of Georgia voted to change the name of Georgia Regents University to Augusta University. In order to represent the interests of all constituencies of the University--faculty, staff, administrators, students, and Augusta citizens— many of whom have contacted me, I beseech you to consider the following ramifications of your decision.

1. Our University has undergone three name changes in the past four years. Such indecision broadcasts a lack of commitment—or even wisdom--to all of our audiences including: students, potential students, student parents, the community at large, potential funding agencies, and potential recruits to our research, clinical, and educational staff.
2. Our University has undergone a merger of two very diverse institutions—an accomplishment that has generated national acclaim for our successes over the last two plus years. A name change now dismays and disheartens those of us who worked the most diligently to achieve this merger.

3. Our newly merged University incurred exorbitant expenses—estimated as high as 46 million dollars-- in rebranding the enterprise. To speculate that re-signing the campus perimeter, even at 3.6 million dollars—insultingly underestimates the costs of this effort that now must be undertaken again.
4. All of these monumental changes were accomplished during a time of USG budget exigency. In effect, the merger and the resultant creation of Georgia Regents University were done to “save taxpayer dollars.” To the extent that we met such an austere goal, we did so at the expense of the normal and necessary budgets of a comprehensive, research institution.
5. Our newly merged University has embarked on a most concerted effort to rebrand this new university as Georgia Regents University. Those efforts have been utterly and entirely negated by yet another name change.

Therefore, if yet another renaming of our University must persist, I respectfully request on behalf of many faculty, staff, and administrators of Georgia Regents University, none of whom who were consulted about the advisability of this name change, that the Board of Regents for the University System of Georgia, honestly acknowledge the unwarranted institutional costs incurred by such a poorly timed and reasoned decision. These costs—human and institutional—must be borne by the USG system and not absorbed by the institution and her constituents alone.

Respectfully,
William A. Reese, II
University Advocate
Georgia Regents University

Encl.

XC: University Senate of Georgia Regents University
President Brooks Keel
Provost Gretchen Caughman
Chair Juone Brown, USG Faculty Council

**AUGUSTA UNIVERSITY/GEORGIA REGENTS UNIVERSITY
UNIVERSITY SENATE RESOLUTION**

WHEREAS the Board of Regents (BOR) of the University System of Georgia (USG) has approved a name change for the former Georgia Regents University; and

WHEREAS the Chancellor approved without transparency to the GRU community --the "entity" which the name change affects; and

WHEREAS the said entity had no opportunity to prepare or discuss such name change and shoulders the burden of the change emotionally and fiscally in direct and indirect costs;

THEREFORE, BE IT RESOLVED THE AUGUSTA UNIVERSITY/GEORGIA REGENTS UNIVERSITY SENATE CALLS FOR THE PRESIDENT to:

HOLD Town hall meetings on all campuses, local and distant, in the spirit of shared governance and transparency to answer questions

ABOUT 1. The vision for the University as it now stands. 2. The fiscal standing of the campus from external and internal perspectives and proposed funding for the necessary changes to the infrastructure of the University. 3. The chain of communication for Senate and faculty input to changes of such great magnitude. And

ANSWER questions posed by the university faculty, staff and other stakeholders by December 1, 2015.

TO THIS END, THE UNIVERSITY SENATE CALLS FOR TRANSPARENCY ON THE PART OF THE BOARD OF REGENTS, CHANCELLOR, AND PRESIDENT in matters that are foundational to the business and mission of the University.

Dr. Hogan asked that the resolution be considered during New Business.

During her report, Dr. Hogan asked that faculty conducting Senate business head all emails to "University Senate" in subject line.

Dr. Caughman provided an update about the BOR meeting. Name change was most important item of business. Other topics included 20th birthday of Galileo system, the Film Academy in Georgia, P3 residential hall projects. Dr. Caughman answered a question about campus safety concerns.

Dr. Rychly previewed the Open Records policy. Faculty should be receiving an email clarifying that policy.

Committee Reports

All committees reported their business to the Senate.

Community Service Committee Report to the University Faculty Senate Monday September 14, 2015

- Committee assisted with coordination of the GRU Day of Service

The Community Service Committee met Wednesday August 26, 2015

The committee set the following goals for 2015

- Obtain Benefactor for the Outstanding Community Service Award -First award Spring 2016
- Establish or determine whether there is an existing repository to publicize community events so that volunteers can be solicited

The next meeting will be next week, time and day TBD by Doodle Poll

Reported by Lovoria Williams, Chair Community Service Committee

Community Service Committee Report to the University Faculty Senate Monday October 5, 2015

- Committee met 1:30-2:30 September 30, 2015 in HT-2323
- Purpose of the meeting was to discuss the goal of establishing a platform to solicit GRU volunteers to support community events
 - Eric Johnson from the Division of Communications and Marketing Managing & Editor of the JagWire attended as a guest o Mr. Johnson presented an overview of the new GRU digital news site Jagwire
 - Committee determined that Jagwire may be a possible channel to communicate community events and solicit GRU volunteers; Mr. Johnson will explore the possibility with DCM and report back to us

The next meeting will be later this month; date and time determined by Doodle Poll

Reported by Carol Waggoner- Angleton Senate Liaison for Community Service Committee

University Senate Governance & Communication Committee October Report to the Senate

Monday, 10-05-2015

1. The G&C Committee has not met since the September Senate meeting; we are scheduled to meet the week of October 12th, on the Summerville campus. We now have at least one committee representative from every college, with most colleges providing two representatives. The former University Senate Chair, Dr. Laura Mulloy, is our most recent addition, as the Secondary Member from the Medical College of Georgia. Every committee member is also assigned to at least one subcommittee.

2. We presently have six subcommittees working issues.

- b. **The Bylaws and Statutes Review Subcommittee** (chair: Michael Dugan, HCOB) is working on putting together the “ballot” (technically, a survey) on the Senate Bylaws changes, grouping them by category to make the ballot easy to use. The Statute changes will not be listed separately; rather, the ballot will explain that by approving changes to the Bylaws, the faculty member is voting also to approve the corresponding changes to the Statutes, or rather to recommend those changes to the President for his approval. The timeline is to get the ballot to Institutional Effectiveness (IE) by the end of this week, so they can format it and return it to the subcommittee by the beginning of next week. Once it has been proofread and approved, it will be sent to the Executive Committee for final approval before posting online for the requisite four-week period before voting. The goal is to do so in enough time to have the voting be complete before Thanksgiving break.
- c. **The Faculty Evaluation of Administrators Subcommittee** (chair: Barb Mann, Libraries) is following up on the Employee Engagement Survey (Press-Ganey) results. We are waiting for the next report (perhaps the final report?) discussing University-wide changes enacted as a result of this 2014 survey. The next survey is now scheduled for fall semester, 2016, so we have time to analyze the past results and use their lessons learned. In order to get ahead of the curve, the Faculty Evaluation of Administrators subcommittee has prepared a list of questions to be addressed before we can move forward that will be discussed at the next Governance and Communication committee meeting.
- c. **The Intrafaculty Communications Subcommittee** (chair: Matthew Buzzell, Pamplin College) is working two issues with Jack Evans, the Vice President of Communications and Marketing.
 - i. The first addresses faculty email and the “strategic communication plan,” going over how faculty can better communicate with one another in groups, *e.g.*, within an entire college or an entire campus. Who does, and who should, control group emails? Can we have a standard for use by all nine colleges (and the Libraries)?
 - ii. The second addresses Social Media and the current policy under revision. To what degree do standardization / “branding” and good taste coexist with academic freedom and classroom use of social media?
- d. **The Nomination and Election Subcommittee** (chaired by “M.J.” Weintraub, Allied Health) has been working with Cathy Weppler and the colleges to come up with a consolidated and accurate listing not only of Senate Officers but also of University Senate Committee members from every college and the Libraries. We are almost – but not quite – there. Among the challenges is finding out exactly who is actually responsible for holding the elections / making the

selections for these posts, within each of the nine colleges. The next step will be to help ensure that spring elections are held for all such posts becoming vacant over summer 2016.

- e. **The Policy Review Subcommittee** (chaired by Robert Scott, CoSM) reports that the University's Policy Management Group (PMG) has met once each month this semester. In the past month there were two policies sent for review by University Senate committees.
 - i. The Curriculum and Academic Policies Committee completed its initial "vetting" of the Faculty Credentialing Policy draft for the VP for Academic and Faculty Affairs. It is anticipated that the final draft of this policy will be sent for a faculty review later this semester.
 - ii. The Faculty Rights and Responsibilities Committee has been tasked with a faculty review of HR's draft Workforce Reduction Policy. The issues involved include ensuring appropriate protections for tenured faculty. That committee should make its report to the Senate when they complete their review, for the Senate to vote approval (or disapproval) of their recommendations and then returning the draft Policy to the university's Policy Management Group.
- f. **The Faculty Manual Subcommittee** (also chaired by Dr. Scott) was established as a "Core Committee" at the behest of Dr. Rychly, to recommend a new GRU Faculty Manual. In addition to Governance and Communication Committee representatives, there are members from the Faculty Rights and Responsibilities Committee, the Student Affairs Committee, the Faculty Development Committee, and the Curriculum and Academic Affairs Committee. However, this subcommittee is again in abeyance. We envision that the Faculty Manual will consist primarily of "hot link" references to applicable University Policies, which currently reside in the PolicyTech system online. Because the upcoming domain name change is likely to affect all of the PolicyTech references, the subcommittee has decided to wait until next semester to resume this task

New Business

Dr. Pawl reported that the date of the USG Faculty Council meeting has been moved to Oct. 24th. Topics will include faculty pay and possibly Dr. Reese's letter.

A quorum call was made. Dr. E. Johnson determined that quorum was present. Minutes were approved (see above).

Dr. Scott moved to accept the resolution requesting that Dr. Keel convene a series of Town Hall meetings to address concerns about the name change. [See Resolution Above] The motion was seconded.

Discussion followed. Following discussion, the resolution was approved by majority of Senators.

With no other new business, and no further announcements, the meeting was adjourned at 7:25 p.m.

Next Meeting Date: 2 November 2015

	determined, domain name still being determined,
Senate Chair	No report
Vice-Chair	No report
Secretary-Treasurer	No report
Invited Reports:	
Provost	No report
VPAFA	Dr. Carol Rychly Phi Kappa Phi chapter received recognition as a quality chapter, extended library hours have been successful
Committee Reports:	
Athletics	No report
Budget, IT, and GRU Resources	no report
Community Services	Community Service Committee Report to the University Faculty Senate Monday November 2, 2015 <ul style="list-style-type: none">• Committee met Oct 27th 1:30-2:30 University Hall Rm 318• The Division of Communication and Marketing has agreed to include a module Community Services Opportunities module in JagWire• Committee met to establish process for vetting, categorizing and entering community service opportunities in the JagWire module• The plan is for the module to include links to the service event pages• The module will also include an occasional Spotlight of individual volunteers <p>The next meeting will be held during the week of November 16th. Date and time determined by Doodle Poll Reported by Lovoria B. Williams Community Service Committee Chair</p>
Curriculum & Academic Policies	No report, will met in November

Dispute Resolution &
Grievance

Received training

Faculty Development

Current University Awards

Teaching

Research •Emerging Scientist Award Louis K. Bell Research Award – historic ASU faculty
•Distinguished Research Award
•Lifetime Achievement Award
•Mahesh Distinguished Research Award
(Disease prevention, detection,
treatment)

Service Richard S. Wallace – historic ASU faculty

Outstanding Faculty Award (historically given at ASU)
Outstanding Faculty from the ... Award (9 schools and colleges + Libraries)

Proposed University Awards

Teaching NEW – graduate/professional level NEW – undergraduate level

Research •Emerging Scientist Award Louis K. Bell Undergraduate Faculty Research Award –
•Distinguished Research Award with donor permission
•Lifetime Achievement Award
•Mahesh Distinguished Research Award
(Disease prevention, detection,
treatment)

Service NEW – graduate/professional level Richard S. Wallace Undergraduate Faculty Service
Award– with donor permission

~~Outstanding Faculty Award (historically given at ASU)~~
Outstanding Faculty from the ... Award (9 schools and colleges + Libraries)

Faculty Rights and

Responsibilities

Faculty workload recommendations tabled in committee, to be sent out for discussion and later consideration

Governance and
Communication

**University Senate Governance &
Communication Committee
October Report to the Senate**
Monday, 11-02-2015

1. The G&C Committee met on October 14th and again on October 15th on the Summerville campus, with about half of our membership meeting each time. We now have at least one committee representative from every college, with most colleges providing two representatives. All of our membership was present with the exception of Dr. Laura Mulloy, our secondary MCG member, who had a last-minute medical practice conflict.
2. We presently have six subcommittees working issues.
 - a. **The Bylaws and Statutes Review Subcommittee** (chair: Michael Dugan, HCOB) The ballot has been put together, approved by the Executive Committee, and is now online for faculty review and comment; we will be conducting the actual survey vote the week before Thanksgiving Break. The official count of voting eligible faculty is 1123. Twenty percent of the faculty must vote, and of the faculty who vote 65% must vote "yes" to approve the changes.
 - b. **The Faculty Evaluation of Administrators Subcommittee** (chair: Barb Mann, Libraries) is following up on the Employee

Engagement Survey (Press-Ganey) results. We are waiting for the next report (perhaps the final report?) discussing University-wide changes enacted as a result of this 2014 survey; we understand that report will be made at the December Senate meeting. The next survey is now scheduled for fall semester, 2016, so we have time to analyze the past results and use their lessons learned. In order to get ahead of the curve, the Faculty Evaluation of Administrators subcommittee has prepared a list of questions to be addressed before we can move forward that will be discussed at the next Governance and Communication committee meeting.

- c. **The Intrafaculty Communications Subcommittee** (chair: Matthew Buzzell, Pamplin College) Matthew and Terri Sasser reported. Matt met with Jack Evans, Vice President of Communications and Marketing, and Christen Carter, Associate Vice President of News and Communication, during the second week of September. Social media was discussed. DCM will be concentrating on GRU accounts and not personal accounts. DCM will be (1) removing “dead” social media sites, and (2) insuring current sites are working and following official GRU graphics and styles. The DCM will function reactively rather than proactively. Department Chairs will be

responsible for department media sites. The faculty advisors of student organizations will be responsible for these sites. Matt, Terri, and Charles Jackson will be setting up a meeting later in October with Jack and Christen for an update on where DCM is on the university's social media policy. Juan Walker, Terri, and Matt will be meeting with Dr. Carol Rychly, Vice President of Academic and Faculty Affairs, on October 20, 2015, to discuss the GRU/AU listserv. Juan and Terri have created a hierarchy system which might be used in arranging the listservs and who would administer them at each level. Questions exist concerning (1) administration at the college level, and (2) including the hospital system in this hierarchy.

- d. **The Nomination and Election Subcommittee** (chaired by "M.J." Weintraub, Allied Health) reports that the College of Education needs to fill three more committee positions and the Medical College of Georgia needs to fill two. MJ will contact Andrew Kemp from the COE and Terry McBride from MCG again to ask the status of filling these positions.
- e. **The Policy Review Subcommittee** (chaired by Robert Scott, CoSM) reports that the University's Policy Management Group (PMG) has continued to meet once each month this semester. One

Senate Action Item is still outstanding, below:

- i. The Faculty Rights and Responsibilities Committee has been tasked with a faculty review of HR's draft Workforce Reduction Policy. The issues involved include ensuring appropriate protections for tenured faculty. That committee should make its report to the Senate when they complete their review, for the Senate to vote approval (or disapproval) of their recommendations and then returning the draft Policy to the university's Policy Management Group.
- ii. The FR&R Committee reports their review has been completed, and they will have a motion for the Senate to consider on the subject either at the November or at the December meeting.

- f. **The Faculty Manual Subcommittee** (also chaired by Dr. Scott) has no change to report since last month. We are waiting for the new Augusta University IT system to stabilize, including PolicyTech, before advancing this further.

Promotion & Tenure

The committee finished the proposed changes to P&T guidelines, will be brought to the Senate for consideration

Student Affairs

Meeting via email, no report

Special Orders and Unfinished Business

USGFC Update

Dr. Jean Pawl

USGFC Report for GRU Senate Meeting
– Nov 2, 2015

Date: October 24, 2015

Location: Armstrong Atlantic in Savannah, GA

Attendees: Cathy Tugmon and Jean Pawl as
GRU reps, Scotty Scott as AAUP rep

Highlights from the discussion with the
Chancellor:

1. The USG earned 58 Million dollars last year and it is anticipated that the legislature will appropriate most if not all of the money. The Governor is recommending a 3% raise for all USG employees from this money which is earned through tuition dollars and fees.
2. The Capitol budget will focus on transportation as it did last year.
3. This is a political year and the Chancellor will focus on the legislature and not be as visible on campuses.
4. ADP will not be the payroll system of the future. The new system will allow for 12 months of pay for 10 month faculty and other features that did not exist in ADP.
5. USG is keeping an eye on US Congress especially in the realm of Pell Grants.

Other comments:

1. Houston Davis, the Vice Chancellor is willing to come to faculty senate meetings. This will be recommended at the Executive committee meeting in November.

2. Shared leave will include immediate family members as of January 1, 2016.

Submitted by: Jean Pawl

Full minutes available on the USGFC website. http://www.usg.edu/faculty_council/

Student Debt	David Barron, AVP-Enrollment Services
New Business	
Questions from the Floor	none
Announcements	none
Adjournment	Meeting adjourned at 6:37

Next Meeting Date: 7 December 2015, Health Sciences Building, EC-1222, Health Sciences Campus

Appendix III

Dr. Brooks Keel
Augusta University Town Hall

Announcements:

- Augusta.edu will be domain name for university
- GRHealth retains that name until their board determines naming convention for the health system
- Name change to Dental College of Georgia as of December 1, 2015
- Shawn Vincent appointed COO for GRHealth System
- Search for CEO is in progress with estimated 6 month time frame to completion
- Interviewing two finalists for Chief of Police position

Augusta University Focus Areas

- Becoming top 50 medical school
- Achieving NCI Cancer Center designation
- Developing STEM pipeline
- Cybersecurity education initiatives

Student Success/Challenges

- 1,042 degrees awarded which is an increase from previous year
- 85% students are now enrolled for 15 hours credit
- 4% increase in diversity for freshman class
- Drop in enrollment of 197 students as compared to last year
- Temporary freeze of increased freshman index score requirements
- Jaguar Jumpstart Program begins this summer to assist student on cusp of admission
 - Two general education courses
 - College survival seminar
- Student housing to open Fall 2016 on Health Sciences campus
 - 310 graduate students
 - 413 undergraduates
- Transportation will be a challenge

Questions

Branding

Logout and branding materials scheduled for release in late January

Website status

- Will have alias for old domain and referral links as needed
- Calendar with timeline of branding process over the next two year will be available

College of Science and Mathematics move

- Long term plan with no set date as yet
- Planned site is the current gravel lot by the dental college
- Will allow for expansion of other Summerville programs into vacated space

Parking

- Long range transition to perimeter parking with garages
- Need to free space for patient parking and green space
- Plan to expand current shuttle system
- David Santa Ana has been appointed Director of Parking and Transportation

Community Outreach to local non-profit youth organization

- President highlighted current events --more communication/networking should be established
 - Day of Service
 - Richmond County Education Day