### Health eShop's New Look! January 2014 Regina White, MSM, CPPB, GCPA Health eShop Administrator

## Welcome

- Health eShop is GRU's one stop shopping network, in which end users purchase all of their contracted items. Health eShop is our required shopping tools for items such as office, lab, computer, and facilities supplies.
- This presentation will introduce users to the new look of Health eShop known as "Phoenix"
- Audience: Requesters, Shoppers, and Administrators with Health eShop Access

 The new look of Health eShop brings a more userfriendly, easy to navigate system. Some of the features you will see in the new system:

- Easily accessible side navigation bar with slide out menus.
- Top banner highlighting notification and action items
- Offers quick access to your shopping cart
- More organized menus based upon related task, making them easier to locate.
- THE WAY YOU SHOP WILL REMAIN THE SAME!

# When will this change take place? You will see the new look of Health eshop on FEBRUARY 3, 2014

### Current look of Health eShop:

File Edit View Favorites Tools Help		erprise 🧭 Shop	× 🤱 Amazon.com: Q	uartet Cork Pa		
🚖 🎱 Punch-out 🗿 Suggested Sites ▼ 🤌 Get more Add-ons ▼ 🖉 Free Hotr	nail					
CEORGIA RECENTS UNIVERSITY A LL G LL S TA					िञ्च Sele Search for Catalog No. (SKU)	ect Draft Cart or Add Item to Cart
home/shop favorites   forms	carts	approvals   docume	nt search   supplier manage	ement   accounts payable	profile	more >> 🔽 🗚
shop admin   accounts payable   contracts						?
	Shop Everything	<b>v</b> ]		advanced search		
	Go to: favorites   forms   no	n-catalog item   quick order	Browse: suppliers   categories	s   contracts		[Hanna Champion]
	Office Supplies					[Manage Showcases]
Georgia Regents University's Purchasing Portal	STAPLES	OfficeMax	40			
Please contact Regina White, Health eShop Administrator, at 1-2986 or rhull@gru.edu if any assistance is needed.	Paper & Toner (punchout)	Office Supplies (punchout)	Cutors One: Scenae			
[update message]						
	Lab Supplies and Chemi	cals				?
Action Items ? My Orders No current nor recently completed orders Approvals *	Essentific Research (punchout)	<b>BIO-RAD</b> Chemicals/ Research	A3 indition	Contract Chemicals (hosted)	Chemicals/ Research	SCMA-ALDROH Chemicals/ Research
🗄 Administrative Items *				·		
	Computers and Compute	er Peripherals				?
	Computers	Computer Peripherals	PC/Laptop/Printers	Server, Storage	Scw, Computer Supplies (hosted)	IBM. Computers/ Servers
	AVI SPL Audio Visual					
📀 🚞 🥝 🖾 💽 💌 🖸	S			-	🖂 🔮 Ŋ 🧿 🌖	N 🐻 👘 🕩 📭 1:28 PM 1/10/2014

## New Health eShop Home Page!

			the state of the later.				
	th.edu:8021/psp/FPRD89/EMPLOYEF 🔎 🗕 🖒 <i>i</i> Create	Requisition × 🦉 User Manage	ement - User Profil <i> ( Sho</i>	qq			☆ ☆ 総
File Edit View Favorites Tools Help 🚖 🕥 Punch-out 🖉 Suggested Sites 🕶 🎒							
ORACLE*       Menu       v eProcurement       > Buyer Center       > Buyer Center				<u>Home</u> La <sup>1</sup>	<u>Worklist</u> Fauyna Goodly ▼ ★	Add to Favorites	<u>Sign out</u> tions   ≒ 0.00 USD   ♀
Create Requisitions     Approve Requisitions     Acceive Items     Procurement Card Center     My Profile     D Travel and Expenses     Accounts Payable     Commitment Control	📜 Shop 〉 Shopping 🤇 Dashboard 🦒 Shopping Home 🤇	Shop Everything Go to: advanced search   favorites		der <b>Browse:</b> suppliers   cat	egories   contracts		?
Requisition Summary         There are no lines on this request.         Please add new line in order to save this requisition.         Total Lines:       0         Total Amount (USD):       0	Georgia Regents University's Purchasi Portal Please contact Regina White, Health eShop Administrator, at 1-2986 or rhull@gru.edu if any assistance is needed.	ing Office Supplies STAPLES Paper & Toner (punchout)	OfficeMax Office Supplies (punchout)				?
		Lab Supplies and Ch	emicals				?
		Fisher Scientific Research (punchout)	<b>BIO-RAD</b> Chemicals/ Research	A3 iretegen Chemicals/ Research	Conten Chemicals (hosted)	Chemicals/ Research	Chemicals/ Research
		Computers and Com	nputer Peripherals				?
		D&LL <sup>®</sup> Computers	COWG Computer Peripherals	PC/ Laptop/ Printers	Computer Supplies (hosted)	Server, Storage	Computers/ Servers
<b>66</b>		AVI 🐟 SPL					
📀 🚞 🏉 📐	💁 🛃 💽					🔮 🛯 🧿 🗐 N	₩ 🕨 📅 🗣 4:52 PM 12/13/2013

## Here is where you will access draft carts and carts assigned to you:

	Institut Mildyook, Month's		
C 🛞 🧭 https://psfincore.georgiahealth.edu:8021/psp/FPRD89/EMPLOYEE	🛛 🛨 🗎 🖒 🦉 Create Requisition 🛛 🛛 🗙 🎯 User Management - User Profil	🤗 Shop	ଳ 🛧 🔅
File Edit View Favorites Tools Help			
👍 🥹 Punch-out 🖉 Suggested Sites 🔻 🦉 Get more Add-ons 🔻 🦉 Free Hote	nail		
ORACLE'			
Menu 🗖		<u>Home</u> <u>Worklist</u>	Add to Favorites Sign out
		LaTauyna Goodly 🔻	🖈 Action Items Notifications 📜 0.00 USD 🔍
Buyer Center     Create Requisition			
- Manage Reguisitions	44 - P		?
- <u>Receive Items</u>	Alt + P		
- Procurement Card Center - My Profile Shopping	My Carts and Orders		
D Travel and Expenses D Accounts Payable V My Carts and Orders	Open My Active Shopping Cart		
D Commitment Control	View Draft Shopping Carts		
Requisition Summary	View My Orders (Last 90 Days)	art.	
There are no lines on this request.	View My Orders (Last 5 Orders)		
Please add new line in order to			
save this requisition.			
Total Lines:         0           Total Amount (USD):         0			
		l	
<b>66</b>			
🚱 🚞 🥝 🖾 💁 🔼 🖸		and the second	A:55 PM     A:55 PM     A:12/13/2013     A:54 PM     A:55 PM     A:52

#### Here is where you will search for PO's that were previously processed on your behalf:

	EI 🔎 🗝 🖨 🖒 🌈 Create Requisition 🛛 🗴 🏈 User Management - User Pr	ofil 🤗 Shop		and the second second	<mark>- □ - ×</mark> 徐 ☆ 徐
File Edit View Favorites Tools Help					00 00 10
👍 🞱 Punch-out 🧧 Suggested Sites 🔻 🧃 Get more Add-ons 🔻 🦉 Free	Hotmail				
ORACLE'					
Menu 🗖		Ho	ne <u>Worklist</u>	Add to Favorites	<u>Sign out</u>
Perocurement     Buyer Center     A			LaTauyna Goodly 🔻	🛧 Action Items Notifications	📜 0.00 USD 🛛 🔍
Create Requisition     Manage Requisitions					?
	$\rangle~$ View Draft Shopping Carts ${\bf \nabla}~~\rangle~$ Shopping Cart - Drafts				
- Procurement Card Center - My Profile					
Travel and Expenses     Accounts Payable     Orders & Documents					
Commitment Control Document Sear					
Requisition Summary	Search Documents View Saved Searches	art.			
There are no lines on this request. Please add new line in order to	Download Export Files				
save this requisition.					
Total Lines:         0           Total Amount (USD):         0					
Total Amount (USD).					
<u>~</u>					
https://solutions.sciquest.com/apps/Router/CartList?tmstmp=1386971691039#				_	
				🖉 🕅 🖸 🅢 N 🐰 🕨	4:58 PM

### You can also look at PO's and processed carts here:

A ttps://psfincore.	.georgiahe	alth.edu:8021/psp/FPRD89/EMPLOYEE 🔎 – 🔒 🖒 🏉 Create Requisitio	n × 🖉 User Manag	ement - User Profil 🧟 Sh	op			- □ ×
File Edit View Favorites 1			<u> </u>		-r			
👍 🥸 Punch-out 🧃 Suggested	l Sites 🔻 💧	🗿 Get more Add-ons 🔻 🤌 Free Hotmail						
ORACLE'					<u>Home</u>	Worklist	Add to Favorites	<u>Sign out</u>
Create Requisition     Manage Requisitions	^ <b>ñ</b>						Action Items Notifica	ations   📜 0.00 USD   🔍 🎾
Approve Requisitions     Receive Items     Procurement Card Center     My Profile     Travel and Expenses		Shop > Shopping > Dashboard > Shopping Home > Shop           Shop         Shopping Home > Shop	Everything V	2		<b>LaTauyna Goodly</b> View My Profile		
Accounts Payable     Commitment Control			o to: advanced search   favorites	non-catalog item   quick or		My Recently Completed Co My Recently Completed Po		5
Requisition Summary There are no lines on this request. Please add new line in order to save this requisition.	Â	Georgia Regents University's Purchasing Portal	Office Supplies	OfficeMax				?
Total Lines: 0 Total Amount (USD): 0		Please contact Regina White, Health eShop Administrator, at 1-2986 or rhull@gru.edu if any assistance is needed.	Paper & Toner (punchout)	Office Supplies (punchout)				
			Lab Supplies and C	hemicals				?
			Fisher Scientific Research (punchout)	BIO FLAD Chemicals/ Research	Minutes Part Invites Part Invit	comm Chemicals (hosted)	Chemicals/ Research	Chemicals/ Research
			Computers and Cor	nputer Peripherals				?
			Computers	Computer Peripherals	PC/ Laptop/ Printers	Computer Supplies (hosted)	Server, Storage	Computers/ Servers
	<b>0</b> *0		AVI 🖘 SPL					
						Section 201	🖂 🔮 🛯 🧿 🗘 N	🧏 🖿 🖏 ∳ 5:01 PM 12/13/2013

## **Questions**?

Contact Regina <u>rhull@gru.edu</u> (preferred method) <u>gahealtheshop@gru.edu</u>

Or Call 721-2986

## For more detailed instructions...

- Please see other Slide Shows on the following:
  - Document Search
  - Punch out Site Shopping