Jaguar Production Crew Union Board Meeting  
November 10th, 2014 at 5:00 PM  
Hardy Meeting Room, 2nd Floor of JSAC

I. Call to Order: 5:00  
   a. Amma called the meeting to order at 5:00 PM.

II. Approval of Agenda  
   a. Motion: Brittany Hatcher  
   b. Second: Octavia Kierce

III. Attendance  
   b. Tardy: Raysean Ricks, Brianna Hardy

IV. Approval of Minutes  
   a. Motion: Brittany Hatcher  
   b. Second: Deshyla Brockington

V. Event Checklist Review  
   a. International Festival  
      i. Wednesday, November 12th, 2014 at 11:30 AM- 1:30 PM  
         (a) Set-Up Time: 9:00 AM  
         (b) Event Attire: CREW Polo & Khakis/Jeans- Brianna reviewed the checklist for International Festival on the Health Sciences Campus, set-up for the event is 9:00 AM. Komal and Brianna will meet to deliver items for the event at 8:30 AM, event begins is 11AM-1PM. Tahj of India, Buona Café Artisan Roasted Coffee as well as Sodexo and Mediterranean Food Truck will be served at the event, Sand Art will be available as a novelty and there will be a CREW Booth where CREW members will give out buttons. Sodexo will give coupons for a free drink at Sodexo. Entertainment for the event will be the Indian Cultural Association and Tomi. In order for students to get food and they will have to visit 3 tables and get their quarter sheets stamped. If students guess 5 of the 8 wonders of the world correctly they will be entered into a drawing to win a camera. Counseling Center, Study Abroad, and student organizations will have booths at the event. Weather Call for the Summerville Campus will be made on November 17th, 2014. During the Promo Event students will be able to post their painted hand on a banner, they have to post a flyer on social media to participate and the event will be Nov. 18th, 2014 11-2 in the JSAC Patio. ABoards are to be posted on the Summerville Campus tomorrow with Brianna 12-1 and with Raysean 2:15-3:15.  
      ii. Wednesday, November 19th, 2014 at 11:00 AM- 2:00 PM  
         (a) Set-Up Time: 8:30 AM  
         (b) Event Attire: CREW Polo & Khakis/Jeans-

VI. Event Committee Updates  
   a. Campus Liaison Reports- The campus liaisons, Becca and Shante shared that they are really excited about International Festival. Jacob announced that Delta Chi is having an event Friday, October 14th, 2014 from 7-10PM in the JSAC Ballroom.  
   b. Homecoming Report- Shanece shared that the Homecoming Committee met Friday and discussed the American Heart Association and spoke about creating teams so organizations can win points for Pass the Paw. Members from the Homecoming
Committee will attend the Union Board Meeting on December 1\textsuperscript{st}, 2014. Shanece also shared that Jaguar Jam applications close November 10\textsuperscript{th}, 2014. The next Homecoming Committee meeting will be Nov. 21\textsuperscript{st}, 2014.

c. Event Committee Meeting Updates
   i. Live Entertainment (Cultural)- Brianna shared that the next Live Entertainment Committee Meeting will be Friday, November 21\textsuperscript{st}, 2014 12:30- 1:30PM to discuss the International Festival Debrief
   ii. Special Events (Family Fun)- Deshyla shared that the next Special Events Committee Meeting will take place Thursday, November 13\textsuperscript{th}, 2014 at 2:30PM to discuss next semester events
   iii. Traditions- Komal shared that the next Traditions Meeting will take place November 20\textsuperscript{th}, 2014 at 1PM.
   iv. Membership (ClubFest & GRU on The Move)- Brittany shared that the next Membership Meeting will take place November 17\textsuperscript{th}, 2014 at 12PM.
   v. Public Relations- JoVawne informed the Union Board that the Public Relations Team met Monday, November 3\textsuperscript{rd}, 2014 and gathered information for next semesters PR Documents as well as met with each team to determine dates for each programmers flyers.
      (a) Presentation & Voting November 24, 2014

VII. Standing Committee Updates
   a. Assessment- JoVawne informed the Union Board that Assessment Committee met last week and still inputting information for Masquerade Ball surveys.
   b. Budget- Diamond shared that the budget committee met Friday, November 7\textsuperscript{th}, 2014 at 1PM to discuss the Spring 2015 Budget for each programming team based on their program proposals.
      i. Presentation & Voting: November 24, 2014
   c. Collaboration- Taylor shared that she will be presenting the workshop series on November 24\textsuperscript{th}, 2014.
      i. Presentation & Voting: November 24, 2014
      ii. Borrowing Request
         (a) Casino Night- Taylor shared that Delta Chi will pick up their borrowing items on Thursday, November 14\textsuperscript{th}, 2014 at 11:30AM and they will return the items on Monday, November 17\textsuperscript{th}, 2014.
         (b) Bollywood Themed Dance- The Bollywood Themed Dance has been cancelled.
         (c) Greek Kickback – Taylor shared that Greek Kickback borrowed the popcorn machine and it has been returned to storage.
         (d) Student Services- Taylor shared that Student Services would like to borrow ABoards for the graduation ceremony.
      iii. Co- Sponsorship Request
         (a) Finals Frenzy- Taylor informed the Union Board that she met with Erin last week concerning Finals Frenzy and she will also be collaborating with SGA for the event as well. Taylor also shared that Erin asked about doing a pajama kickoff activity and would like for CREW to do the prizes. Taylor asked the Union Board for any ideas for the event and if they have any to let her know as soon as possible.

VIII. VP for PR Report
   a. Flyer Update (Ana)- Ana shared that the flyers for the semester are done and that flyers for International Festival are printed and to be posted Thursday by 5PM for Summerville Campus. Ana also shared that every programmer will receive their own personal calendar for PR in the Spring.
   b. Social Media Update- JoVawne shared the updated numbers for social media are as follows: Instagram as of August 20\textsuperscript{th} the CREW had 337 followers as of today the CREW
has 517 followers, Twitter as of August 20th had 439 followers and as of today the CREW had 554 followers, Facebook as of August 20th the CREW had 171 likes and as of today CREW has 255 likes.

c. Teal Tuesday Update- JoVawne asked for any ideas for prizes for Teal Tuesday and explained to the campus liaisons what Teal Tuesday is and that it will continue until the last week of November.

IX. VP for Membership Report
   a. Associate Member of the Month
      i. Nominations & Voting- The Union Board nominated Tomi, Brianna and Deonte for Associate member of the Month and Deonte was voted Associate Member of the Month.
   b. Expectations for General Membership Meeting
      i. Event Debrief- Taylor shared that she would like for Union Board members to allow associate members to talk and allow their ideas to flow.
      ii. Committee Updates- Taylor informed the Union Board that she would like for them to update associate members of proposals that were voted through.

X. VP for Administration
   a. Spring 2015 Calendar Review (November 17, 2014)- Diamond shared that the Spring 2015 Calendar will be ready for Union Board members on Monday, November 17th, 2014.

XI. President’s Report
   a. CREW Outing- Amma shared that for the CREW Outing we will see a movie and have dinner, the outing will take place Saturday at 7PM.
   b. CREW UNplugged Proposal Presentation- Amma and JoVawne presented the CREW UNplugged proposal and asked for any ideas and suggestions that the UB and campus liaisons had. There was a unanimous vote to proceed with CREW UNplugged

XII. Advisors Report
   a. Mrs. Danielle will be working with NACA as a block booking advisor
   b. Ms. Jessica shared that goal meetings begin tomorrow and to remember to take time for yourself during Finals.

XIII. Announcements

XIV. Adjournment: 6:07

Reminders

- 11/10- Spring ClubFest Checklist Due
- 11/10- International Festival Final Checklist Overview (HSC)
- 11/11- GRU On the Move Final Checklist Due
- 11/12- International Festival (HSC)
- 11/15- CREW Outing
- 11/17- International Festival Final Checklist Overview (SUM)
- 11/19- International Festival
- 11/24- Spring ClubFest & GRU On the Move Final Checklist Due
- 11/26- 28- Thanksgiving Break
- 12/1- Spring ClubFest & GRU On the Move Final Checklist Overview
- 12/6- Christmas Social