I. **Call to Order: 5:01:** Amma called the meeting to order at 5:01PM.

II. **Approval of Agenda**
   a. Motion: JoVawne motioned to amend the agenda to move the event debrief before the Vice President of Administration Report. Deshyla seconded the motion and Jessie approved the agenda as amended.
   b. Second: Jessie

III. **Attendance**
   b. Tardy: Brittany Hatcher, Raysean Ricks, Brianna Hardy
   c. Absent: Octavia Kierce

IV. **Approval of Minutes**
   a. Motion: Xavier
   b. Second: JoVawne

V. **Event Debrief**
   a. International Festival (SUM)
      i. Wednesday, November 19th, 2014 at 11:00 AM- 2:00 PM
         1. Set-Up Time: 8:30 AM
         2. Event Attire: CREW Polo & Khakis/Jeans- Union Board members debriefed International Festival Summerville Campus. For areas of improvement Taylor suggested leaving the doors closed until the start time of the event and having less requirements for prizes. JoVawne stated that he liked the location of the event. Shanece shared that she really enjoyed the coffee station at the event. Mrs. Danielle shared that everyone should try to be on time to events and we can work to get more participation from booths in the future.

VI. **Event Checklist Overview**
   a. ClubFest: Hollywood
      i. Wednesday, January 14th, 2014 at 11:00 AM - 1:00PM
         1. Set-Up Time: 9:30 AM
         2. Attire: CREW Polo & Khakis/Teal- Brittany and Taylor shared the details that they have thus far for ClubFest: Hollywood and overview the checklist for their event.
   b. GRU on the Move: Retro Skate Night
      i. Friday, January 16th, 2014 at 8:00- 11:00 PM
         1. Set-Up Time: TBD
         2. Attire: TBD- Taylor and Brittany shared the details for GRU On The Move: Retro State Night and informed the Union Board of the plans that they have for the event.

VII. **Event Committee Updates**
   a. Campus Liaison Reports: East Georgia State College, Graduate SGA, Greek Life & Housing & Residence Life- East Georgia State College and Health Sciences Campus liaison shared that everyone from their respective campuses enjoyed International Festival.
   b. Homecoming Report- Shanece shared that Pass the Paw packets are out the first Jaguar Jam meeting was today and the Homecoming packets for King & Queen will be out by the end of the day.
   c. Event Committee Meeting Updates
i. Live Entertainment (Cultural)- The Live Entertainment team has no more meetings this semester
ii. Special Events (Family Fun)- The Special Events team has no more meetings this semester
iii. Traditions- Traditions has no more meetings this semester
iv. Membership (ClubFest & GRU on the Move)- The membership team will meet Monday December 1st, 2014 to discuss ideas for ClubFest and GRU On the Move
d. Public Relations: Present - December 1, 2014- JoVawne and the PR team will present their public relations plan on December 1st, 2014.

VIII. Standing Event Committee Updates
a. Assessment- JoVawne shared that they are currently working on the assessment for last International Festival.
b. Budget
i. Presentation & Voting of Spring 2015 Budget- The budget committee presented the budget for Spring 2015. The Union Board approved the Spring 2015 budget.
c. Collaboration
i. Presentation & Voting on CREW Workshop- Taylor presented her collaboration event CREW Workshop and asked for feedback on the event. The Union Board approved the event.
ii. Co-Sponsorship
1. Reese Library (Finals Frenzy)
a. Updates on Week of Activities- Taylor shared an update of the activities taking place during Finals Frenzy with the Union Board for Monday- Thursday  
   b. Availability
iii. Borrowing Request
   1. Student Services- Taylor shared that she spoke with Dean will take care of the ABoards for the December 13th, 2014 graduation.
   1. Omega Psi Phi- Taylor informed the board that Omega Psi Phi never came to get the popcorn machine.
   2. Student Health Services – Taylor shared that Leslie Welcher will borrow the popcorn machine on Tuesday.

IX. VP for PR Report
a. Teal Tuesday Update- JoVawne asked if anyone has seen the Teal Tuesday prize sheet.

X. VP for Membership Report
a. Associate Member of the Month- The Union Board nominated and voted for associate member of the month.
   b. American Heart Association: Heart Walk (March 7th, 2015)- Taylor informed the Union Board that the Executive Board has agreed to assist with the American Heart Association: Heart Walk. Taylor also shared that we will have a CREW team and we will promote and assist with the event in any way that Mrs. Airsdale needs. Lastly, Taylor informed the Union Board that Mrs. Airsdale will attend December 1st, 2014 meeting.
   i. Presentation December 1st, 2014
      1. Homecoming Executive Council- The Homecoming Executive Council will also be attending the December 1st, 2014 Union Board Meeting.

XI. VP for Administration
a. Revamping MSO- Diamond asked the Union Board for any ideas they may have to assist her with revamping the most spirited organization competition.
   b. Standing Committee Sign-Up- Diamond had Union Board members sign-up for their Spring standing committees.

XII. President’s Report
a. End of Fall Semester Evaluations- Amma informed Union Board members that Fall Evaluations are due tomorrow, Tuesday November 25th, 2014 by 5PM.

b. Section 3 - Notification of Absences Update from Executive Board- Amma shared that the Executive Board decided not to amend the clause.

c. Christmas Social: White Elephant- Amma explained that as a board we will participate in a holiday neutral game at the Christmas Social and she and Taylor explained how the game works.

XIII. **Advisor's Report** – Mrs. Danielle shared the events that she and Ms. Jessica will take the lead on.

XIV. **Announcements**

XV. **Adjournment:** 6:36: Amma adjourned the meeting at 6:36PM

**Reminders:**
- 11/24- Spring ClubFest & GRU On the Move Final Checklist Due
- 11/26-28- Thanksgiving Break
- 12/1- Spring ClubFest & GRU on the Move Final Checklist Overview
- 12/6- Christmas Social