



Medical College
of Georgia

**STUDENT EDUCATIONAL ENRICHMENT PROGRAM IN THE HEALTH
SCIENCES A SEVEN WEEK SUMMER ENRICHMENT PROGRAM FOR
PRE-COLLEGE AND COLLEGE STUDENTS – AUGUSTA, GEORGIA**

JUNE 3- JULY 22, 2016

INFORMATION AND INSTRUCTIONS FOR APPLICANTS

PLEASE READ CAREFULLY

We are pleased that you are applying for admission to the Medical College of Georgia's Student Educational Enrichment Program (SEEP) at the Georgia Regents University (*soon to be Augusta University*)! **Pre-College SEEP is a non-residential program for high school juniors and seniors in the Augusta, Georgia area. High school students who are selected for participation in SEEP will be responsible for their daily transportation to and from the program. College SEEP is a residential program primarily for Georgia residents; however, a limited number of non-Georgia residents will be considered for participation.**

Final decisions on an application cannot be made until **STEP 1 and STEP 2** (below) are completed and the SEEP Selection Committee reviews the applicant's folder. **The on-line SEEP application must be received by February 29, 2016.** All supporting application documents must be received by **March 4, 2016.** Students are strongly encouraged to apply early to ensure that all application materials are received by deadline dates. A completed SEEP application consists of the following:

- On-line SEEP Application Submission
- Two Recommendations – Submitted on-line by recommenders
- Official Transcript(s)
- SAT or ACT Score Verification (ONLY for high school applicants)
- Income Verification – Most recent filed income statement. If applicant receives the Pell grant and/or some other need-based scholarship or award, a current processed FASFA form along with a statement from the Financial Aid office of enrolled college must also be submitted
- Proof of US Citizenship (Must be US Citizen or have permanent resident status)
- Driver's License or other government issued ID

APPLICATION INSTRUCTIONS FOR ALL APPLICANTS

STEP 1: SUBMIT THE ONLINE APPLICATION

<http://www.gru.edu/mcg/students/seep.php>

Applicants should follow instructions for submitting the application on-line. Once the application is submitted on-line, the applicant will receive a Banner Identification (Banner ID) number. The applicant should include this number on all supporting application documents that are submitted to SEEP in the Office of Student and Multicultural Affairs.

2016 SEEP AUGUSTA APPLICATION INSTRUCTIONS

STEP 2: SUPPORTING DOCUMENTS

Official Transcript

Applicants must submit an official transcript of all high schools attended (pre-college applicants) and all colleges attended (college applicants). High school applicants who have joint high school and college enrollment should also have an official college transcript submitted in addition to the high school transcript. Official transcripts may be sent directly to the Office of Student and Multicultural Affairs by the applicant's school counselor/official, the Registrar's Office, or an official transcript service. **If the applicant's school/institution provides official electronic copies of the transcript, we highly recommend that the applicant requests that the transcript be sent via this method to seep@gru.edu**

Recommendations

Applicants need to have two recommenders submit online recommendation (***AFTER online application has been submitted***). Applicants should provide the name and accurate email contact information on the SEEP application for each recommender. The recommenders should be familiar with applicant's academic ability and potential for success in our program and as a potential health professional student (preferably completed by science professors and pre-health advisors or counselors). Once the applicant submits the SEEP application, then a link will be sent via email to each recommender listed on the on-line application. It is imperative that the applicant provides accurate email information for each recommender when completing the application.

SAT or ACT Test Scores – High School Applicants Only

Applicants must submit an official copy of either the SAT or ACT scores. Official SAT scores must be submitted from the Educational Testing Services, www.sat.collegeboard.org (866-756-7346) or official ACT scores from www.actstudent.org (319- 337-1270).

Income Verification

Verification of family income information - Appropriate documentation includes one of the following:
a) A copy of applicant family's most recent filed federal income tax return or b) For college students, a copy of the most recent processed Free Application for Federal Student Aid (FAFSA) that provides family income, number of dependents, and proof of qualification of the Pell grant or other needed based scholarship or award. In addition, the applicant must submit a copy of the Pell grant and/or other disadvantaged award documentation from the Office of Financial Aid of college attending or attended.

Proof of US Citizenship/Lawful Presence (Must be US Citizen or have permanent resident status)

In accordance with [Board of Regents Policy 4.1.6](#), all applicants for admission to Georgia Regents University will be required to provide validation of lawful presence in the United States. Acceptance to the Georgia Regents University/SEEP is conditional until lawful presence is verified. Each applicant must submit documentation that verifies his/her lawful presence in the United States.

2016 SEEP AUGUSTA APPLICATION INSTRUCTIONS

Acceptable documents (<http://gru.edu/admissions/lawful.php>) to determine lawful presence for US Citizens include:

- A Certified U.S. Birth Certificate showing the student was born in the U.S. or a U.S. territory. *A photocopy is not acceptable. Must bring or mail original to the Office of Student & Multicultural Affairs (SEEP)
- A U.S. Certificate of Naturalization (USCIS form N-550 or N-570).
- A U.S. Certificate of Citizenship (USCIS form N-560 or N-561).
- A U.S. Certificate of Birth Abroad issued by the Department of State (DS-1350) or a Consular Report of Birth Abroad (FS-240).
- A current U.S. Passport. (photocopy must include the photo page and the following page)
- A current Driver's License* issued by the State of Georgia after January 1, 2008.
- A current Driver's License* issued by the State of Alabama after August 1, 2000.
- A current Driver's License* issued by the State of South Carolina after November 1, 2008.
- A current ID* issued by the State of Georgia after January 1, 2008.
- A current military ID. (service member only, not dependent)

*Must have clear photo.

Acceptable Documentation (<http://gru.edu/admissions/lawful.php> to determine Permanent Resident includes:

- A current, valid Permanent Resident Card (USCIS form I-151 or I-551)
- All permanent resident documentation will be reviewed by our institution's IPSO prior to acceptance. Your lawful presence requirement will be determined by IPSO

Driver's License or Government Issued Photo ID

If using Driver's License for lawful presence, the applicant only needs to submit one copy of license, however, if the DL is not the lawful presence document used in the application, the DL or other government ID must be submitted.

*Copies of photo ID and other proof of citizenship documents must be clear. For some documents, scanned copies are acceptable and should be submitted at SEEP@gru.edu. **Birth certificates must be original copies and should be mailed or hand delivered.**

Georgia Regents University – MCG
1120 15th Street, GB-3300
Office of Student & Multicultural Affairs
SEEP Program
Augusta, Georgia 30912

For additional information, please contact Ms. Linda Strong-James, Director of Diversity Outreach at SEEP@gru.edu, or contact our office at (706) 721-6113 or 706-721-5556; fax (706) 721-9458.

2016 SEEP AUGUSTA APPLICATION INSTRUCTIONS

ALL SEEP APPLICATION MATERIALS MUST BE RECEIVED BY MARCH 4, 2016; however, applicants are strongly encouraged to apply EARLY. It is the applicant's responsibility to make certain that all SEEP application materials are received by the final application date (including the on-line recommendations).

>On-line SEEP application closes February 29, 2016

> March 4, 2016 is the final date to receive all SEEP application supporting documents