Medical College of Georgia
Academic Affairs

Service Learning Policy

All medical students are required to perform a minimum of 40 hours of service learning throughout their first and second year at MCG. A minimum of 20 completed service hours are required by June 30th following the first year, with a minimum of 40 total hours required by June 30th following the second year. Failure to meet the minimum requirement each year will be considered a professionalism violation. If a student remains deficient following second-year, he or she is required to rectify this deficiency by June 30th after their third year. Failure to meet this deadline will be considered an additional professionalism violation. Initial professionalism violations in this policy are managed by/referred to the Student Honor Court. Failure to complete the requirement by June 30 at the end of the third year curriculum is referred to the Student Promotion Subcommittee. Ultimately completion of this requirement is necessary for promotion to year 4.

Students are made aware of service opportunities on the OSMA website: http://www.augusta.edu/mcg/students/volunteering.php and through emails sent to the students by their class officers.

Students use a form on the OSMA website to log their service hours and write a brief reflective statement documenting their service learning experience. Procedures governing the submission and approval of service hours follows:

- Students are required to submit their hours and to answer the following reflection:
  - What did you learn from this experience that links to the CBO’s (competency based objectives) of MCG? Which CBO’s?
  - How will what you have learned contribute to making you a better physician in the future?
- Service hours are accepted only if the reflection answers the above question.
- Students must submit their hours within 30 days of completing the service.
- Hours are approved or denied by an OSMA staff member and/or the class Community Vice Presidents.
- If hours are denied, students will be notified via email and may resubmit the denied submission after correcting the reason for denial.
- Students have access to an updated count of their total service learning hours 24/7 via a link provided in the confirmation email following hour submission.
- The Athens campus includes 40 hours of service learning as part of the final curriculum.