



AUGUSTA UNIVERSITY

Position Title: Chair, Department of Teaching and Leading

Augusta University (<http://www.augusta.edu>), a premier public research university and academic health center, announces a national search for a Chair, Department of Teaching and Leading. We welcome applications and nominations.

The University

Founded in 1828, Augusta University is a unique blend of the old and the new, the traditional and the innovative. Formed through the consolidation of Augusta State University and Georgia Health Sciences University, Augusta University is one of only four public research universities in Georgia.

The university's mission is to provide leadership and excellence in teaching, discovery, clinical care, and service as a student-centered comprehensive research university and academic health center with a wide range of programs from learning assistance through postdoctoral studies. AU offers more than 110 degree programs in ten colleges, including the nationally ranked James M. Hull College of Business; the nation's 13th-oldest medical school, the Medical College of Georgia; the state's sole dental college; the Pamplin College of Arts, Humanities and Social Sciences; Education; Science and Mathematics; Allied Health Sciences; Graduate Studies; Computer and Cyber Sciences; and Nursing. AU's Medical College of Georgia includes a partnership campus in Athens, Ga. and satellite campuses in the Georgia cities of Albany, Rome, and Savannah.

Augusta University comprises one of the largest employers in the Augusta area, and its overall economic impact on the area's economy approached nearly \$1.4 billion in 2011. With 650 acres of campus and nearly 150 buildings, the university includes nine colleges and the integrated academic health system includes AU Medical Center, AU Medical Associates, and the Children's Hospital of Georgia.

Augusta University is committed to creating and sharing new knowledge as a university and to growing national and international stature in education, research, and health care.

The Department

The Department of Teaching and Leading offers undergraduate and graduate degrees for initial teacher certification and advanced graduate degrees in Instruction and Educational Leadership, as well as endorsements and certificates.

Our department prides itself on excellence in teaching, close interaction with students, mentoring of graduate researchers, cross-disciplinary interaction with faculty from other departments, and working collaboratively with the Partner School Network and within the community.

Department Chair

Reporting directly to the Dean of the College of Education, the Chair will be a dynamic and accomplished leader who will provide outstanding oversight and stewardship for the administrative, financial, and academic program components, and who will collaboratively develop a vision for the continued growth of the educational, research, and service missions of the department.

Required Qualifications

The successful candidate will have the following qualifications: (a) an earned doctorate from an accredited institution with a specialty in one of the teaching areas represented within the department, (b) a distinguished record of teaching and scholarship that merits appointment at the rank of Associate/Full Professor, (c) administrative experience in an academic unit, (d) excellent interpersonal and communication skills, (e) budget management skills, and (f) a demonstrated commitment to educational and cultural needs of a diverse population.

Preferred Qualifications: Preferred qualifications include: (a) experience in a Research 1 institution (b) experience in higher education as a department chair, program coordinator or comparable leadership position. (c) experience with the CAEP/NCATE accreditation process, (d) success in seeking and obtaining external funding, (e) innovative/creative skill as a leader to promote faculty growth and to develop partnerships with P-12 schools, (f) experience as an educator in P-12 schools, and (g) ability and qualifications to teach research methods or foundations courses.

Reporting Relationships

Reports to: Dean, College of Education
Partners with: Campus Researchers and University Leaders
Direct Reports: Teaching and Leading Faculty
Teaching and Leading Staff Members
Relates to: College of Education Department Chairs

Principal Responsibilities:

1. Oversees all departmental activities, consults with faculty in outlining and promoting departmental policies, and ensures compliance with departmental, college, university and Board of Regents (BOR) policies.
2. Assumes responsibility for the quality of the instruction, research and service programs conducted in the department and presents an annual report to the Dean of the college outlining both targeted and accomplished teaching, research, and service activities of the department.
3. Provides mentoring and support to promote career advancement of department faculty, conducts annual assessments of progress toward identified goals and assists in identifying resources to foster continued growth and development.
4. Serves as a liaison to other officers of the university and represents the department in all official communications with senior leaders and students.
5. Oversees the assignment of teaching and other duties within the department and maintains an equitable and mutually agreeable distribution of assignments.

6. In accordance with University and Board of Regents policies, participates in the recommendation of appointment and reappointment, promotion and tenure, and dismissal or non-renewal of members of the faculty.
7. Administers the annual budget in consultation with the administrative team and business office staff. Upon approval, reviews the budget with departmental faculty.
8. Initiates and maintains standards which ensure the appropriate expenditure of departmental funds and appropriate care and use of departmental property.
9. Collaborates with other members of the COE Administrative Team in leadership and management of College operations; strategic assessment, planning and resource allocation; design and execution of faculty support systems; and implementation of continuous quality improvement processes.
10. Promotes the development of interdisciplinary programs of research, and actively recruits new faculty in nascent or under-represented areas of research.

Other Personal Characteristics

- Strategic and future-oriented.
- Understands and drives to excellence.
- Effective, creative and a problem-solver.
- High visibility, both within the organization as well as outside the organization; a willingness to be a representative of Augusta University in the community.
- Creative and flexible in developing and assessing new ideas and ways to evolve Augusta University into the future.
- Proven ability to see the big picture but also dive into the details when necessary.
- Passionate, motivational leader able to craft an effective yet efficient plan and execute.
- Self-confident, likes a challenge, and is willing to take risks.
- The highest personal integrity and ethics, with a visible commitment to the mission of Augusta University.

The Application Process

Applicants should submit a letter of interest, a comprehensive curriculum vitae, and three letters of reference. Confidential review of materials will begin February 1, 2018 and continue until the appointment is made. On behalf of the Search Committee, candidate materials will be received electronically by:

Sharon R. Wingard
Executive Search Consultant
Augusta University
executivesearch@augusta.edu

The final candidate will be required to provide proof of completed academic degree in the form of an original transcript. Those candidates trained by a foreign institution will also be required to provide an educational/credential evaluation.

Augusta University is an AA/EEO/Equal Access/ADA Employer.