

PeopleSoft V9.1



*Viewing and Updating Your Phone
Number(s)*

From the PAWS Employee Portal (<https://paws.augusta.edu>), select the SoftServ Icon from the Quick Access Bar.

I Would Like To:
Select

I Would Like To Use:
Select

People Finder

First Name Last Name

Search

JAGWIRE

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Upcoming Events

- Sep 12 Register for Junior Model U.N.
- Nov 30 Childbirth Education
- Dec 05 IRB Office - Compliance Lunch-n-Learn Series – Study Documentation Process
- Dec 07 Children's Play - "Christmas, the Measles, and Me"
- Dec 09 Exams- Session 1

ITS Alerts

A1C is currently unavailable in the Core Lab due to an instrumentation problem. All specimens received for A1C analysis will be held in the Core Lab and analyzed as soon as new instrumentation is brought online. An alternate methodology is being implemented for this test. No additional lab tests are affected by this problem. The Clinical Pathology lab thanks you for your patience.

Dr. Gurmukh Singh
Chief of Clinical Pathology

What's New

View More

- Women's Health Magazine: 3 Women get real about gut struggles
- Why learning by doing matters more, longer
- Deck the halls with care and keep eyes on young children
- Attention: Student Health Services closure (Dec. 15-30)
- Scientists learn more about how motors maneuver our cells' roadways
- Augusta University's accreditation reaffirmed

View All

Concierge Service

706-721-9522

New Policies



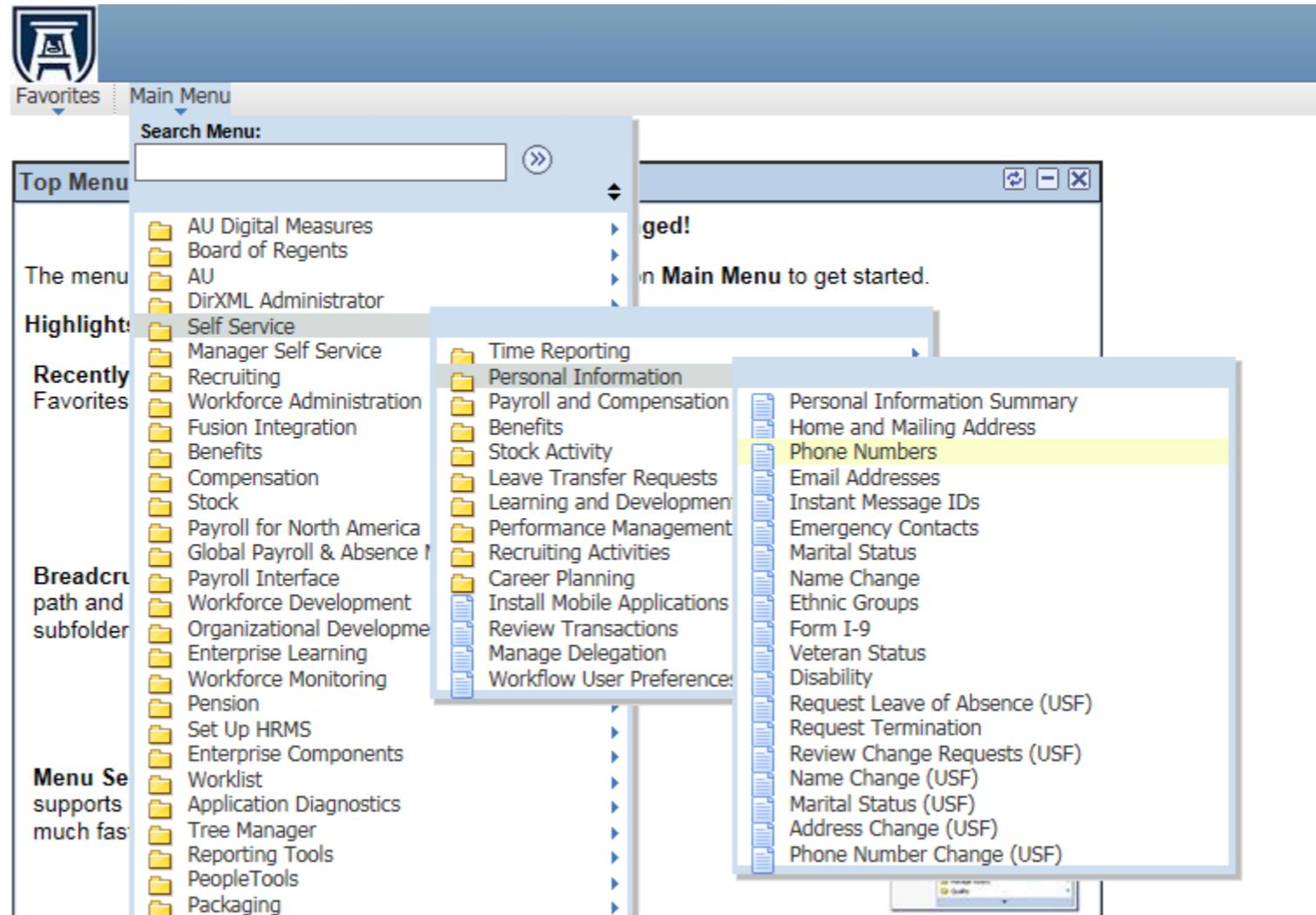
Log in using your AU NetID and Password. This will be the same ID and Password that you use to log into Outlook.

ORACLE®
PEOPLESOFT ENTERPRISE

<p>User ID: <input type="text"/></p> <p>Password: <input type="password"/></p> <p>Sign In</p>	<p>Select a Language:</p> <table><tr><td>English</td><td>Español</td></tr><tr><td>Dansk</td><td>Deutsch</td></tr><tr><td>Français</td><td>Français du Canada</td></tr><tr><td>Italiano</td><td>Magyar</td></tr><tr><td>Nederlands</td><td>Norsk</td></tr><tr><td>Polski</td><td>Português</td></tr><tr><td>Suomi</td><td>Svenska</td></tr><tr><td>Čeština</td><td>日本語</td></tr><tr><td>한국어</td><td>Русский</td></tr><tr><td>ไทย</td><td>简体中文</td></tr><tr><td>繁體中文</td><td>العربية</td></tr><tr><td>UK English</td><td></td></tr></table>	English	Español	Dansk	Deutsch	Français	Français du Canada	Italiano	Magyar	Nederlands	Norsk	Polski	Português	Suomi	Svenska	Čeština	日本語	한국어	Русский	ไทย	简体中文	繁體中文	العربية	UK English	
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UK English																									

You have successfully accessed SoftServ. Navigate to Personal Information so that you may update your phone number(s).

Main Menu > Self Service > Personal Information > Phone Numbers



To update an existing phone number, enter the new number in the existing field in which it needs to be changed. Select "Save". To add a new phone number, please proceed to next slide.

Phone Numbers

Cathy Carver-Parker

Enter your phone numbers below.

[Phone Type Descriptions](#)

Phone Numbers				
Phone Type	*Telephone	Extension	Preferred	Delete
AU Alert	<input type="text" value="706/333-4444"/>	<input type="text"/>	<input type="checkbox"/>	
Campus	<input type="text" value="706/721-0697"/>	<input type="text"/>	<input type="checkbox"/>	
Home	<input type="text" value="706/222-3333"/>	<input type="text"/>	<input type="checkbox"/>	
Main	<input type="text" value="706/222-3333"/>	<input type="text"/>	<input checked="" type="checkbox"/>	

Enter phone number in the format of: xxxxxxxxx (ex. 7065551111)

* Required Field

Select "Add Phone Number".



Favorites Main Menu > Self Service > Personal Information > Phone Numbers

Phone Numbers

Cathy Carver-Parker

Enter your phone numbers below.

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Phone Type	*Telephone	Extension	Preferred	Delete
AU Alert	<input type="text" value="706/333-4444"/>	<input type="text"/>	<input type="checkbox"/>	
Campus	<input type="text" value="706/721-0697"/>	<input type="text"/>	<input type="checkbox"/>	
Home	<input type="text" value="706/222-3333"/>	<input type="text"/>	<input type="checkbox"/>	
Main	<input type="text" value="706/222-3333"/>	<input type="text"/>	<input checked="" type="checkbox"/>	

Enter phone number in the format of: xxxxxxxxxx (ex. 7065551111)

* Required Field

A new line will automatically be inserted. Select the appropriate Phone Type by choosing the down arrow.

Phone Numbers
Cathy Carver-Parker

Enter your phone numbers below.
[Phone Type Descriptions](#)

Phone Type	*Telephone	Extension	Preferred	Delete
AU Alert	706/333-4444		<input type="checkbox"/>	
Campus	706/721-0697		<input type="checkbox"/>	
Home	706/222-3333		<input type="checkbox"/>	
Main	706/222-3333		<input checked="" type="checkbox"/>	
			<input type="checkbox"/>	

er Enter phone number in the format of: xxxxxxxx (ex. 7065551111)

- Business
- Campus-Alt
- Cellular-Alt
- Dormitory
- FAX
- Home-Alt
- Mobile
- Other
- Pager
- SMS Phone (Text)
- TTY Phone
- Work

Enter the new telephone number. Select "Save". You have successfully added a new phone number to your personal information.

Phone Numbers
Cathy Carver-Parker

Enter your phone numbers below.
[Phone Type Descriptions](#)

Phone Type	*Telephone	Extension	Preferred	Delete
AU Alert	706/333-4444		<input type="checkbox"/>	
Campus	706/721-0697		<input type="checkbox"/>	
Home	706/222-3333		<input type="checkbox"/>	
Main	706/222-3333		<input checked="" type="checkbox"/>	
Mobile	706-666-7777		<input type="checkbox"/>	

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* Required Field