



## MEETING MINUTES

**Meeting Date** 4.3.2013      **Time:** 10 – 11 am      **Location:** BC-1045  
**Meeting Leaders** Mario Enriquez, Mark Williams,  
Clayton Trover      **Scribe** Sharon Quick

| Agenda Items                      | Process/Responsible        |
|-----------------------------------|----------------------------|
| 1. Welcome and Introductions      | Participants               |
| 2. Earth Day 2013                 | Lora Walczak/ Sharon Quick |
| 3. New Business / Open Discussion | Group                      |
| 4. Next Meeting                   | May 1, 2013                |

### Actions:

#### ❖ Welcome

- All participants introduced themselves and were welcomed.

#### ❖ Last Minutes Action Items Updates

- Finalize vendor map layout
- Have posters and banners printed and distributed
- Executive leadership is not able to participate in program, Calvin Mitchell has agreed to be speaker during program as well as the MC
- As a possible funding source, Employee Advisory Council is looking to recycle used printer/ink cartridges on the University. Contact Kerry Cartledge or Allen Edmunds for pick-up information.
- Finalize vendor commitment for door prizes.
- Finalize raffle ticket distribution
- Add updates to website
- Finalize volunteer Lists
  - Paine College
  - Summerville Campus
  - Health Science Campus
- Pens Collections
  - Teresa McCullen will pick up pens in hospital boxes

#### ❖ Open Discussion

- Sponsor booth with City of Augusta for 2014
- Group is requesting a budget for FY2014
- Adopt-a-Spot on May 4
  - Contact Scott Davis

#### ❖ Next Meeting- May 1, 2013, BC1045.

*Thanks for being a part of the GRU Green Team!*

*2013 Earth Day volunteers needed!*

*[www.gru.edu/green](http://www.gru.edu/green)*