



## MEETING MINUTES

**Meeting Date** 1.9.2013      **Time:** 10 – 11 am      **Location:** BC-1045  
**Meeting Leaders** Mario Enriquez, Mark Williams,  
 Clayton Trover      **Scribe** Sharon Quick

Agenda Items	Process/Responsible
1. Welcome to 2013	Leadership Team
2. Earth Day 2013	Ongoing Updates
3. White Paper Recycling	Mario/Mark
4. Display Board	Sharon Quick
5. Workgroup Reports	Group Chairs
6. New Business / Open Discussion	Group
7. Next Meeting	February 6, 2012

### Workgroup Actions:

- ❖ **Welcome to 2013** –
  - All Participants introduced themselves and new ones present were welcomed to the Group.
  - New Members present
    - Mandy Flanders, Public Safety
    - Jamie Coffee, Supply Chain Purchasing (Medical Center)
    - Kristina Dargin, College of Dental Medicine
  
- ❖ **Earth Day 2013 – April 19, 2013**
  - Mandy Flanders will contact Mrs. Azziz about opportunity to be spokesperson for event
  - Sharon Quick will submit invitation letters to vendors
  - Green space location approved (adjacent to Student Center and CJ Bldg.)
  - Green Team is looking for volunteer to coordinate 2013 event; Christine O’Meara’s new responsibilities has made her unavailable
  - Group proposed and voted on “Campus Beautification” Theme for this year
  - Proposed to have Summerville location to host “Trash Audit” during event
  - Group proposed to recognize employee, Kathleen McCarty during event
  - Group proposed to provide a table for Scott Davis, coordinator for the Adopt –a-Spot Program during the Earth Day Event
  - Collection of eye glasses, ink cartridges, and pens for recycling.....group proposes to offer prizes
  - Alan Saul will invite Adopt-a-Spot coordinator(Scott Davis) to participate in Earth Day
  
- ❖ **White Paper Recycling**
  - Jamie Coffee with Purchasing addresses the group to relate the on-going process of obtaining a vendor to supply paper recycling.
  
- ❖ **Display (Tri-fold) Board**
  - Christine O’Meara agreed to send Sharon Quick electronic version of Green Team power point slides and the artwork

**❖ Workgroup: Education and Awareness**

- Kristina Dargin has volunteered to co-chair this group along with Linda Saunders
- Linda Saunders agreed to place article/advertisement in Enterprise Paper requesting volunteers for Earth Day Event
- Sharon Quick will post article on Green Team website
- Interested ones are asked to contact Sharon Quick at 706.721.2619 or via email, squick@gru.edu to RSVP for the February 6 meeting
- Christine O'Meara will forward all electronic files for Earth Fare to Kristina Dargin, Linda Saunders, and Sharon Quick

**❖ Workgroup: Environmental**

- Group continues to support Adopt-a-spot, Free-cycle and the Clean Air Campaign programs
- Kathleen McCarty was recognized by Clean Air Campaign, by using a clean commute option, she offset 25 thousand pounds of pollution.
- Upon approval of No Idling Policy, No Idling signs can be displayed throughout campus
- Guidelines for No Idling is being review by Administrators
  - With approval of policy, Clean Air Campaign sponsor will provide signage
- Clean Air Campaign will no longer offer cash incentives to Enterprise employees logging miles with the Campaign due to lost funding
  - Group proposed use of Green Team promotional items as give-a-ways
- Alan Saul will invite representatives of the Stars Program to participate in 2013 Earth Day

**❖ Workgroup: Purchasing**

- New co-chairs are as follows:
  - Jamie Coffee
  - Gregory Woodlief
- Group continue with efforts to secure vendor for Enterprise recycling program
- Karen Sturgill, unfortunately, is no longer able to participate in the Green Team and Chair this workgroup

**❖ Workgroup: Recycling**

- No report

**❖ Workgroup: Utilities/Facilities**

- Mark reported that GRU Facilities Operations received MRR funding from Board of Regents (BOR) to replace six heat wheels located in the Cancer Research Center (CN)
  - The Heat Wheels capture heat from the building's return air and transfers this heat to the supply air for the building, thus saving hundreds of thousands of dollars in utilities cost a year for the Cancer Research Center (CN)
  - This construction project will start February 2013

**❖ Workgroup: Policy/Grants**

- No report

❖ **Workgroup: Finance**

- No activity to report this month

❖ **Open Discussion**

- Group proposed to combine the workgroups as follows:
  - Education and Awareness, Environmental, and Recycling should become one group
  - Purchasing, Policy/Grants, and Finance should become one group
  - Mark Williams agreed to maintain Utilities/Facilities
- Please respond to Sharon Quick via email at squick@gru.edu with your vote and reasons for your decision no later than Wednesday, January 30.
- Final decision will be announced during February meeting
- Funds collected from the Terracycle pens campaign will benefit the Children's Medical Center

❖ **Next Meeting**- February 6, 2013, BC1045.

Thanks for being a part of the GRU Green Team!  
2013 Earth Day volunteers needed!  
[www.georgiahealth.edu/green](http://www.georgiahealth.edu/green)