

Welcome to JagTrax!

*Faculty & Advisor
The Planner*



AUGUSTA UNIVERSITY

JagTrax

- **The Planner** allows advisors to create, view and save student academic course recommendations for future terms.
- Advisors will create an Active Plan with their advisees and keep it up-to-date. Advisees can only view plans.
- Although multiple plans may be created, only one can be designated as Active.
- **The Planner** has two parts: the **Planner Worksheet** which is a version of the original audit and the **Student Educational Planner** where planned courses are entered.



Planner Notes GPA Calc

> ----- Add new plan ----- Add Notes Mode Show completed classes Load Edit View

Planner Worksheet AA109124 as of 09/07/2013 at 07:18

Student		Level	Undergraduate Se
ID		Degree	Bachelor of Arts
Classification	Junior-Semester	College	College of Arts, Ht
Advisor		Major	Communications
Overall GPA	3.96	Minor	Business Administr
Academic Standing	Good Standing	Concentration	Professional Track
Campus	Main campus	Hold	

Degree Progress

Requirements 83%

Note: This is an estimation of your degree progress, which is based on the number of boxes checked below

Legend

<input checked="" type="checkbox"/> Complete	<input checked="" type="checkbox"/> Complete except for classes in-progress	<input type="checkbox"/> Transfer Class	<input type="checkbox"/> Pre-Requisite Required
<input type="checkbox"/> Not	<input type="checkbox"/> Nearly complete - see	<input type="checkbox"/> Any	<input type="checkbox"/> Range of

Show What If Options Use What If Scenario

What-If

Student Educational Planner Print

Student	
Current Term	Fall 2013
Description	
Catalog Year	Academic Year 2010 - 2011
Last Modified	

Active Plan
 Locked
 Load in a pre-defined plan

Select Term
 More info on these classes

Notes

Save Plan Reload Form Save As... Delete Plan
 Process New Check All Terms Uncheck All

- There are two parts to a Planner:
 - The **Planner Worksheet**, which shows your original audit
 - The **Student Educational Planner**, where you can plan out new courses

Planner Worksheet

AA126021 as of 10/25/2013 at 08:51

Student	<input type="text"/>	Level	Undergraduate Se
ID	<input type="text"/>	Degree	Bachelor of Arts
Classification	Junior-Semester	College	College of Arts, Hu
Advisor		Major	Communications
Overall GPA	2.31	Minor	Business Administr
Academic Standing	Good Standing	Concentration	Television and Cine
Campus	Main campus	Hold	

Degree Progress

Requirements 78%

Note: This is an estimation of your degree progress, which is based on the number of boxes checked below

Legend

<input checked="" type="checkbox"/> Complete	<input type="checkbox"/> Complete except for classes in-progress	<input type="checkbox"/> Transfer Class	<input type="checkbox"/> Pre-Requisite Required
<input type="checkbox"/> Not Complete	<input type="checkbox"/> Nearly complete - see advisor	<input type="checkbox"/> Any course number	<input type="checkbox"/> Range of courses

Use What If Scenario

Student Educational Planner

Print

Student	<input type="text"/>
Current Term	Fall 2013
Description	<input type="text"/>
Catalog Year	Academic Year 2009 - 2010 <input type="button" value="v"/>
Last Modified	

Active Plan
 Locked
Load in a pre-defined plan

Select Term

▶ More info on these classes

<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

Notes



Begin by selecting a term from the drop down menu. Only current and future terms can be planned.

Fallthrough Courses				Credits Applied:	23
COMC 3100	Communications for Profess.	A	3	Spring 2012	
COMW 3680	Technical Writing	A	3	Fall 2012	
COMW 4950	Writing Short Fiction	IP	3	Fall 2013	
MGMT 3500	Mgt. Theory & Practice	IP	3	Fall 2013	
MKTG 3700	Principles of Marketing	IP	3	Fall 2013	
PSYC 1101	Intro to General Psychology	A	3	Spring 2011	
SOWK 1101	Intro to Social Work Prac	PLAN	3	Planned Term	
WELL 1000	Wellness	PLAN	2	Planned Term	

Planned courses will appear in the Planner worksheet with blue text, showing a grade of **PLAN** and a term of **Planned Term**. Placeholders will be pulled into the Not Counted section on the bottom of the audit.

Active Plan
 Locked
Load in a pre-defined plan

Spring 2014
▶ More info on these classes

COMC 4000	3
COMT 3040	3
COMJ 3040	3
COMT 4971	3


Notes

Total 12

Select Term
▶ More info on these classes

Save Plan Reload Form Save As... Delete Plan
Process New Check All Terms Uncheck All

Use the **Save Plan** button at the bottom of the worksheet to save the Planner. **Reload Form** pulls the last saved version of the plan.

Planner > ----- Add new  Notes Mode Show completed classes

► Fall 2011	
Course	Credits
CHEM 2810	5
CHEM 3820	2
CHEM 4551	3
CHEM 4990	2
CSCI 1200	3
	0
Total	15

JR Fall Sem Track (has HONS1010 & Area E done) Non-core Req needs 1 course: CSCI1200/2060/1301

► Spring 2012	
Course	Credits
CHEM 4552	3
CHEM 3810	3
CHEM 4553	1
CHEM 4990	1
BIOL 4600	3
	0
Total	11

► Summer 2012	
Course	Credits
HUMN 2011	1
WELL 1000	2
BIOL 4950	4
	0
	0
	0
Total	7

Need 1 hr HUMN credit - selected HUMN2011 Russian Humn
 - secure on-line permission from Dr. A Morgan (Music & HUMN chair) then register. Caution- check session overlaps
 - may want to opt for on-line WELL1000. Student has personal interest in BIOL 4950 Community Environ.

Choose **Notes Mode** from the pull down menu and click **View**, then **Load** to see advising notes that apply by term.

Planner Notes GP

Track Planned vs. Taken Show completed classes Load Edit View

Student Educational Planner

Student

Current Term Fall 2013 (only completed terms are evaluated)

Description Track

Catalog Year Academic Year 2013 - 2014

Active/Inactive **Active Plan**

Last Modified

Spring 2014			
Planned	Taken		
WELL 1020			
WELL 1030			
BUSA 4200			
ASTR 1000			
POLS 1101			

The **Planned vs. Taken** tab compares planned classes to the ones that have been taken. You can only view this mode after you've loaded a plan and attempted courses within it.

Planner Notes GPA

Track Calendar Mode Show completed classes Load Edit View

Student Educational Planner

Student	
Current Term	Fall 2013
Description	Track
Catalog Year	Academic Year 2013 - 2014
Active/Inactive	Active Plan
Locking Status	Plan is not locked
Last Modified	

▶ Spring 2014			
Course	Credits	Course	Credits
POLS 1101	3		0
WELL 1020	1		0
ASTR 1000	4		0
BUSA 4200	3		0
WELL 1030	1		0
	0		0
	0		0
	0		0
	0		0
Total	12	Total	

The **Calendar mode** is a more compact view of courses, term by term.

The screenshot shows a web application interface with a top navigation bar containing links for 'Back to POUNCE', 'FAQ', 'Help', 'Print', and 'Log Out'. Below the navigation bar, there are search fields for 'Student ID' and 'Name', and tabs for 'Worksheets', 'Planner', and 'Notes'. The 'Planner' tab is active, showing a list of courses with checkboxes for selection. A red arrow points to the 'Help' link in the top navigation bar. A browser window overlay is open, displaying the 'JagTrax Planner Help for Students' page. The browser's address bar shows the URL: <https://rp26.georgiahealth.com/SD/HelpPlanner.html>. The help page content includes the following bullet points:

- **Each student works with an advisor to create an Active Plan and to keep it up to date.** An advisor can also display how planned courses will meet requirements or how they might fit a **What-If** scenario on a temporary worksheet.
- **There are three modes to see plans.** While **Notes Mode** is default, you may also see planned terms in **Calendar Mode** or **Planned vs Taken** (*only evaluates completed terms*). Select mode, then **Load**.
- **To plan a schedule,** students may click on an upcoming term in their plan to see course offerings with prerequisites noted for that term's planned courses.
- **To see grades in the plan,** select **show completed coursework** and **load**. This shows completed courses with grades and planned courses.

The **Help** link provides Planner information to assist you through the process.

JagTrax

Questions, comments, or concerns about JagTrax can be directed to your advisor or the Registrar's Office in Rains Hall.

Registrar's Office hours: Monday-Friday, 8 am to 5 pm

Contact information: (706) 446-1430 or jagtrax@augusta.edu

