GRADUATE COUNCIL MEETING
December 12, 2014
Minutes

Those in attendance were: Michael Brands, Darren Browning, Steven Page, Mitchell Watsky, Lester Pretlow, Adviye Ergul, Lori Anderson, Regina Messer, Simon Medcalf, Marguerite Murphy, Andrew Kemp, Lori Bolgla, Stephen Looney, Sandy Ribando, Jimok Kim, Stephen Looney, Augustine Hammond, and Zoya Kurago.

I. Dr. Mitchell Watsky called the meeting to order at 1:00 PM.
Dr. Watsky started the meeting by having everyone introduce themselves to include the newest members.

II. Consideration of the Minutes – July 25, 2014
The minutes were considered and approved as written.

III. New Business
a. Student Travel Funds
Dr. Watsky stated that there is a new policy in place regarding student travel funds which was sent to all business managers. He said that in the past travel funds were limited and now funds will be made available for students outside the Biomedical Sciences PhD program. According to the policy, PhD graduate students may request funding for multiple events, but will not be awarded more than $1,000 support by The Graduate School during each fiscal year. Non-PhD graduate students may request funds for one event and may receive no more than $500 support by The Graduate School each fiscal year. The rules are in the policy and include the stipulation that students must be the presenter (usually first author) at any meeting attended. Each TGS graduate program is limited to 3 awards per fiscal years. Awards can vary based on the availability of funds.

b. Applicant Acceptance Deposits
Dr. Watsky said that information was distributed from the office of Dr. Mark Allen Poisel, VP for Student Affairs, which stated that undergraduates are now required to send in a non-refundable $200 deposit and once they are accepted this deposit is applied toward their tuition and fees. Now, they would like to extend some version of this to the graduate programs. He said it became clear that it may become individualized in terms of how much, but it has to be done either all or none with a standard amount. Programs that are more competitive are wanting high amounts. The Council agreed that most would favor the 3 tier option: $0, $250, or $500 option. The e-mail from Dr. Poisel’s office will be sent to the Council and Dr. Watsky would like feedback from all members based on these 3 options, which would be their program’s preference. Based on that information, he will send information to Dr. Poisel.

c. Heart Walk
Emily Crider stated that the Heart Walk is on Saturday, March 7th beginning at 9:00 AM. Registration is at 8:00 AM and The Graduate School has a team called Heart
and Sole. There is a link on the website if you would like to join the team. Our team goal is $1500. The Graduate School has 6 members but would like to recruit around 20 members. We will start kicking off fund raisers after Christmas. Dr. Watsky said that the AHA funds a number of research grants here on campus.

d. New Course Proposals – College of Business
Dr. Brands, member of the Curriculum Review Sub-Committee, stated that 3 new course proposals were submitted by the College of Business and were reviewed by the sub-committee. Concerns were voiced within the sub-committee meeting and discussion was held in regards to what a hybrid class is, how many points were available for the activity reports, and clarification for the term “legal stuff”. He said that after discussion and clarification, the sub-committee approved with minor revisions.

Dr. Simon Medcalfe, COB representative, stated that these revisions had not been made at this time, but would be made and everything would be submitted by the next meeting.

e. New Program Proposal – MS-Clinical Nutrition
Dr. Brands stated that this was the second time for this proposal. It had come before the sub-committee and the Council and was tabled because it needed major revisions. This time it was approved with minor revisions and had been revised to address all the concerns discussed. He said that the need for syllabi vs course proposals was discussed, tuition numbers needed to be corrected, correction of the name, updates, etc. The Council asked that they see the revised version and Dr. Watsky asked that they e-mail their recommendations no later than January 12th.

f. Faculty Appointments – New Faculty Appointment Considerations
Dr. Watsky said that the chair of the sub-committee is leaving GRU and will need to be replaced as of January 1. Dr. Simon Medcalfe will take over as chair of this committee. Dr. Andrew Kemp will replace Dr. Black as a new sub-committee member.
The following faculty were considered and approved as full graduate faculty:
Satyanarayana Ande
Niki Christodoulou
Molly Quinn
Raghavan Raju
Quanguang Zhang
The following faculty were considered and approved as Associate graduate faculty:
Stephanie Wright
The following faculty were considered and approved for Adjunct graduate faculty:
Duchwan Ryu
The following faculty were considered and tabled for more information:
Dr. Paul Wallach
The following faculty were considered and denied at this time:
Dr. Megan Buning
IV. Announcements and Reports
a. Student Interests/Concerns
   No Report

b. University Faculty Senate
   No Report

c. Other Announcements
   Dr. Watsky said that he has been having discussions with the Provost regarding P & T in terms of The Graduate School. Questions remain regarding if someone gets promoted in their College, does that mean they get a promotion in The Graduate School? Is a TGS faculty appointment a ranked appointment or just a membership? He is working with the Provost and the Deans to resolve those questions and to try to make a uniform policy across colleges.

   Dr. Watsky said that the previous scheduled meeting of the Graduate Council had been canceled due to the fact that not enough members would have been present to make up a quorum. He asked council members to do everything in their power to attend meetings because of the importance of Graduate Council approval of new programs, faculty, etc. to the colleges that submit these to the council.

V. Adjournment
   There being no other business, the meeting was adjourned at 2:50 PM.