

# How to Sign Up for eRefunds on POUNCE

Upon logging into POUNCE, select this menu item from the main menu:

[Pay Your Bill/Student Account/Refund/Deposits/1098-T: Note-You must use IE for 1098T](#)

On the next screen, scroll down to the bottom and select this button:

[Connect to Student Account Center](#)

This will open a new window.

At the top, select eRefunds from the Menu:

[eRefunds](#)

Select "Set up Account"



## eRefunds puts money in your account...FAST!

Direct Deposit is the secure and convenient way to get your refund.

No more trips to the bank or waiting for a paper check.

Refunds issued electronically take up to 3 business days to be deposited into your account.

If a refund becomes returned due to invalid banking information, the Business Office will send you an email in your student email account to notify you of the return so that you can make an update.

[Set up Account](#)

### Direct Deposit Bank Account

Account Description

No account has been set up.

Actions

[Set up Account](#)



On the next screen, enter the information about your bank account.

There is an option to view an example of where to find the information on your check for entry in the proper order. Please use this guide. If you make an error the refund will not be received but will be returned to the University.

## Set Up Refund Account

### Account Information

\*Indicates required fields

Personal accounts only. No corporate accounts, i.e. credit cards, home equity, traveler's checks, etc.  
Do NOT enter debit card number. Enter the complete routing number and bank account number. The illustration shown is only an example to show where to find the routing number and bank account number on a personal check.

\*Account type:

\*Routing number:   
([View example](#))

\*Bank Account number:

\*Confirm account number:

\*Name on account:

\*Save payment method as:   
(e.g. Primary Checking)

[Continue](#)

[Cancel](#)

Once you have entered your banking information, click continue and complete the setup.

Any changes in your bank must be updated by you to ensure you continue to receive timely refunds. If you need to have your bank account deleted, please contact the Business Office.

706-737-1767 or [business\\_office@augusta.edu](mailto:business_office@augusta.edu)