Administrative Withdrawal from Courses

Students must pass all parts of the National Board Dental Examination in order to graduate with the DMD degree.

1. Part I of the National Board Dental Examination (NBDE) must be taken no later than September 30th following completion of the summer semester of the junior year (Semester 6). If a student receives a failing grade on NBDE Part I, the student will be required to meet with appropriate faculty to establish a remedial study program and must retake the NBDE Part I prior to the start of the following spring semester (Semester 8). If a student fails the NBDE Part I a second time, the SARC will meet with the student to establish a program of remediation. In most cases the SARC will recommend repeating the junior year along with the following program of remediation to the Dean:
   • The student will immediately withdraw from ongoing DMD courses in Semester 8 (Spring)
   • The student will enroll in remedial courses to prepare to retake the NBDE Part I
   • The student will cease all elective, extracurricular activities.
   • Recommendation may be made for evaluation for test anxiety or other testing difficulties
   • The student must pass the NBDE Part I prior to July 1st in order to re-enroll in the junior year at the start of the fall semester (Semester 7).
   • Remedial preclinical activities may be required during the summer prior to re-enrollment.
   • A third failure on the Part I Examination will require a Dismissal Hearing for the student.

The SARC may consider other factors including the student’s academic achievements in the DMD program, attendance, and relevant personal issues, and may modify the recommendation to the Dean.

2. The NBDE Part II Examination must be taken no later than December 31st of the fourth year of the curriculum (Semester 10). A student who fails NBDE Part II must retake the exam and receive a passing grade before April 15th in order to graduate on time. If a student fails the NBDE Part II a second time, the SARC will meet with the student to establish a program of remediation. In most cases the SARC will recommend the following to the Dean:
   • The student will complete ongoing DMD courses in Semester 11 (Spring)
   • The student will enroll in remedial courses in the following summer to prepare to retake the NBDE Part II
   • The student will cease all elective, extracurricular activities.
   • Recommendation may be made for evaluation for test anxiety or other testing difficulties
   • The student must pass the NBDE Part II to receive their DMD diploma.
   • A third failure on the NBDE Part II Examination will require a Dismissal Hearing for the student.

The SARC may consider other factors including the student’s academic achievements in the DMD program, attendance, and relevant personal issues, and may modify the recommendation to the Dean.