FORMATTING:

Use the application form provided at www.gru.edu/cancer/ACS-IRG/.
All application documents should be single-sided.
Be sure to insert your name in the header of each page.
Minimum font size of text: 12-point Times New Roman or 11-point Arial.
Minimum margin: 0.5-inch.
Single-spaced text is acceptable, and space between paragraphs is recommended.

ELIGIBILITY:

IRG pilot project grants are intended to support independent, self-directed investigators early in their careers, for whom the institution must provide research facilities, resources or space customary for an independent investigator. These individuals (usually assistant professor or equivalent) must be eligible to apply for independent national competitive research grants, but may not currently hold such a grant. (At the discretion of the IRG principal investigator, an exception may be made for applicants with a non-cancer related grant.) Applicants for the pilot project grants should be within six years of their first independent research or faculty appointment. Support of senior investigators or postdoctoral fellows is not permitted.

Recipients of IRG pilot project grants must be, at the time of the application, citizens or noncitizen nationals of the United States or its possessions and territories, or must have been lawfully admitted to the United States for permanent residence at the time of application.

EXPENDITURES:

- **Expenditures Allowed**
  - Research supplies and animal maintenance
  - Technical assistance
  - Domestic travel when necessary to carry out the proposed research program
  - Publication costs, including reprints
  - Costs of computer time
  - Special fees (pathology, photography, etc.)
  - Stipends for graduate students and postdoctoral assistants if their role is to promote and sustain the project presented by the junior faculty member
  - Equipment costing less than $2,000. (Special justification is necessary for items exceeding this amount)
  - Registration fees at scientific meetings

- **Expenditures Not Allowed**
  - Salary of principal investigator
  - Honoraria and travel expenses for visiting lecturers
  - Secretarial/administrative salaries
  - Student tuition and student fees, including graduate and undergraduate
  - Foreign travel (special consideration given for attendance at scientific meetings held in Canada)
  - Books and periodicals
  - Office and laboratory furniture
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- Office equipment and supplies
- Rental of office or laboratory space
- Recruiting and relocation expenses
- Non-medical services to patients (travel to a clinical site or patient incentives are allowable expenses)
- Construction, renovation, or maintenance of buildings/laboratories

The IRG does not provide funds for indirect costs.

PROTECTIONS (HUMAN/VERTEBRATE ANIMALS/RADIATION, CHEMICAL, BIOLOGICAL SAFETY):

It is expected that IRG applications will be in compliance with all regulatory policies pertaining to human subject protection, vertebrate animal protection, radiation safety, chemical safety, and biological safety.

AWARDED OBLIGATIONS INCLUDE (but are not limited to):

- **Reporting**
  - For five years following the award, please report the following information to Lisa Middleton lmiddleton@gru.edu:
    - All published or in-press, peer-reviewed publications, upon acceptance for publication. *Indicate those that resulted from IRG pilot project funding AND CONFIRM that these acknowledge the American Cancer Society;
    - Any changes in your academic title and/or institution;
    - ALL grants received: include your role, project title, awarding agency, total direct costs, and the term of the award. *Indicate those that resulted from IRG pilot project funding;
    - Any involvement with American Cancer Society activities, such as speaking engagements, Relay for Life participation, etc.
    - Career development activities in which you have participated. Examples include:
      - mentoring by senior faculty with established cancer research careers;
      - instruction on grant writing and research funding, teaching and mentoring, publishing, personnel/lab/office management, etc.;
      - critiquing of draft applications for national peer-reviewed research grants;
      - guidance on developing collaborative research relationships;
      - insight on balancing an academic career and one’s personal life.
  - Submit annual Progress Reports for five years following the IRG award, using forms available from Lisa Middleton lmiddleton@gru.edu.

- **Participation in IRG Activities**
  - IRG Awardees are encouraged to help “put a face” on cancer research by participating in ACS meetings and community events
  - Additional presentations:
    - Lay audience presentation opportunity at the IRG year-end luncheon or dinner with ACS leaders;
    - An oral, six-month progress report to the IRG Review Committee will garner feedback to instill successful project completion;
    - Scientific audience presentation opportunities at weekly Research in Progress meetings at host institutions and at the annual IRG retreat.
• **Acknowledging the American Cancer Society**
  o Publications resulting from research or training activities supported by the American Cancer Society must contain the following acknowledgment: "Supported by *(insert name of grant and number)* from the American Cancer Society.” In the event that there are multiple sources of support, the acknowledgment should read "Supported in part by *(insert name of grant and number)* from the American Cancer Society” along with references to other funding sources.
  o The Society’s support should also be acknowledged by the grantee and by the institution in all public communication of work resulting from the IRG pilot project award or by grants resulting from the IRG pilot project award, including scientific abstracts (where permitted), posters at scientific meetings, press releases or other media communications, and Internet-based communications.
  o ACS has granted a limited, revocable, non-transferable license to use the ACS logo (contact Lisa Middleton, lmiddleton@gru.edu) in connection with your funded work. This logo can be used on any scientific poster, in a Power Point presentation, or any other visual presentation about your funded work where the ACS is noted as a funding source. In turn, you agree to provide any materials featuring the ACS logo to ACS upon request. Uses of the logo other than those outlined above must be evaluated and approved in writing by the ACS prior to any such use.