Student Clinical Internships
Department of Medical Laboratory, Imaging and Radiologic Sciences (MLIRS)
Program in Clinical Laboratory Science (Bachelor of Science in Clinical Laboratory Science and Master of Health Science in Clinical Laboratory Science)
College of Allied Health Sciences
Georgia Regents University (GRU)

POLICY STATEMENT
The curricular requirements for the educational Program in Clinical Laboratory Science (CLS) are prescribed by the National Accrediting Agency for Clinical Laboratory Science (NAACLS). Clinical Internships (rotations, preceptorships) occurring in facilities at or affiliated with Georgia Regents University are an integral part of the CLS curriculum. This policy describes the Program’s responsibilities for placing students in internships.

DEFINITION
Internships (rotations, preceptorships) – supervised and structured experiences in clinical settings where students are exposed to procedures which comprise their future scope of practice.

PROCESS & PROCEDURES
The CLS Program at GRU has the responsibility of assigning every student to a clinical internship, either at Georgia Regents Medical Center (MCGHI) or at another institution affiliated with GRU through a legally recognized Memorandum of Understanding (MOU). Each student enrolled in the program is guaranteed the opportunity to complete an internship, contingent upon the student successfully fulfilling prerequisite requirements for the internship. However, being assigned to a specific location preferred by the student is not guaranteed. Some clinical sites may require an interview prior to placement. The Program will inform the student if an interview is necessary for placement. The Program will also inform the student of any requirements needed to begin the internship that have been communicated by the clinical site (such as background check, drug screen, etc.).

Students may be placed in more than one clinical site in order to meet the required competencies of the Program and for successful completion of the internship and graduation.

In case of a non-renewal or termination of the MOU, students already enrolled in the internship at the institution that does not renew or terminates WILL be placed at another clinical affiliate, with a current MOU, in order to complete their course work. The GRU CLS Program will make every effort to place the student in the internship the same academic semester. However, if this is not possible, the student will complete the experience the next academic semester. If a student is removed from a clinical internship site due to unacceptable performance, either behavioral or academic, he/she will not be guaranteed clinical placement at another clinical affiliate. At this time, the Program will follow the Academic progression guidelines outlined in the MLIRS and GRU Student manuals.

Upon request, the Program will provide the clinical site with information regarding any safety training already completed by the students at GRU and with the current Memorandum of Insurance. GRU requires each student in the College of Allied Health Sciences to maintain professional liability insurance in the amount of $1,000,000 per occurrence/$3,000,000 aggregate. Professional liability fee is paid annually in fall semester. Students are unable to register for classes unless the fee is paid.

AUTHORIZING SIGNATURES

CLS Program Director: Barbara Kraj
MLIRS Department Chair: ____________________________

Digitally signed by Barbara Kraj
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Date: 3/7/2014

Date: 3/10/2014