

University Libraries

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Minutes of the Library Assembly, University Libraries, December 9, 2013

Room AB 211, Greenblatt Library

Present: Camilla Baker; Darra Ballance; Sandra Bandy; Lindsay Blake; Rod Bustos; Maryska Connolly-Brown; Tom Cutshall; Kathy Davies; Virginia Feher; Julie Gaines (remotely from Athens); Jeff Heck; Melissa Johnson; Kim Mears; Brenda Seago; Peter Shipman; Fay Verburg; Carol Waggoner-Angleton.

Jeff Heck, chair, called the meeting to order at 2:02pm.

1. Minutes of the September 17 meeting were approved (pending edits for appendix I).
2. GRU University Senate update (Bandy):

Sandra Bandy provided a GRU University Senate update. University Senate minutes with complete information can be found at: <http://gru.edu/universitysenate/usminutes/>

3. Committee reports:

University Senate Committee reports:

Budget Advisory, Information Technology and University Resources (Seago):

Tony Wagner spoke about the budget at their last meeting; Brenda will present on the Libraries' budget at a future meeting.

Faculty Rights & Responsibilities (Bustos):

The committee created a survey to assess faculty morale, and it will be sent out soon. Faculty are encouraged to participate in the survey.

Student Affairs (Mears):

The committee meets monthly on the first Tuesday at 4:00-5:00 pm at alternating campuses.

Dr. Mark Allen Poisel will be present at each meeting, time allowing.

Topics Discussed:

- Educational materials have been created for the CARE Team (Campus Awareness, Response, & Evaluation of Distressed Students). The group review materials and offered suggestions.
- Two student members were introduced.
- Dr. Poisel would like input from committee for ideas on student engagement.
- The Office of Student Affairs is creating a strategic plan and will seek feedback from the committee.
 - Top 3 Strategic Priorities
 - Student Engagement
 - Student Success
 - Involve and Empower Students

Athletics (Shipman):

GRU has hired a new golf coach.

Curriculum & Academic Policies (Baker):

The committee is working on a unified set of forms for curriculum revision and is also working on making their website the repository for all university curriculum forms.

Library Assembly Committee reports: none.

4. Unfinished Business

- A. Open Access Resolution (Bandy): An Open Access Ad Hoc committee was appointed by the Executive committee of the University Senate. The committee will explore the adoption of an open access resolution by the University Senate.
- B. Affordable Learning Georgia update (Feher): A webinar for library subject specialists about Affordable Learning Georgia will be held on Monday, December 16, 2013. All liaison/embedded librarians are encouraged to attend; it will be archived.

5. New Business

- A. Elections. Planning for Library Assembly elections will begin soon with elections in the spring and officers in place by fall, 2014.
- B. Other University information related to faculty.

The Library Advisory Committee has been reformed; at their first meeting they discussed the Libraries' budget.

6. Announcements

The chairs of the library faculty search committees provided updates on their respective searches, including Reese Library Head Librarian, Reference/User Engagement Librarian, Systems Librarian, and Chair, Content Management.

Kathy mentioned that Phi Kappa Phi will not be holding an initiation in the fall but will hold one in the spring.

Brenda discussed the codification process and said that we will need to develop standard operating procedures for some library services.

Jeff is revising links that are included in the policy library to reflect the gru.edu domain.

Kathy and Brenda toured the new Education Commons building.

Carol Waggoner-Angleton reminded everyone about the upcoming "Let's Talk About It: Understanding the American Civil War" book discussion series.

Finals Frenzy is under way at both libraries.

Sandra and Natalie Logue will provide training for librarians on how to submit publications in Scholarly Commons at a GKR brown bag on December 17 and 18.

Rod provided an update on the Voyager Issues Group, including problems that they are addressing.

The meeting adjourned at 2:45pm.